

The Wyoming State Advisory Council on Juvenile Justice (SACJJ or the Council) Strategic Plan 2026-2028

EXECUTIVE COMMITTEE

Goal #1: Sharing Gathered Data

Statement of goal: *The Executive Committee will coordinate with other SACJJ committees for information gathering with a focus of sharing the gathered information with specific communities.*

Action Steps & Timeline

- Gather the information, response, and programming repositories information from SACJJ committees.
 - Timeline: Ongoing
- Disperse collected information to respective communities
 - Timeline: Ongoing
- In collaboration with the Department of Family Services SACJJ Coordinator the SACJJ will determine appropriate individuals/ experts to invite to each meeting depending on relevant topics.
 - Timeline: One month prior to each meeting
- Once a “response repository” has been developed, follow-up with each community participation individuals and provide responses to their concerns of interest.
 - Timeline: Every Meeting
- Review Bylaws
 - Timeline: By September 2026

Goal #2: SACJJ Meetings

Statement of Goal: *The Executive Committee, in collaboration with the rest of the Council, continues to explore ways to leverage our statutory role to provide information in discussions regarding juvenile justice issues in the state.*

Action Steps & Timeline

- Schedule annual meetings with the Governor's Office to discuss:
 1. Strategic Plan
 2. Annual Report
 3. Legislative Priorities
 4. Priority areas identified by the Governor's Office regarding juvenile justice.
 - Timeline: Annually – January/February

- Invite Governor's Liaison position to every SACJJ meeting via calendar invites.
 - Timeline: Quarterly meetings

- Meet with the Governor's Liaison for juvenile justice to discuss current issues in juvenile justice, as well as priority areas identified by the Council.
 - Timeline: Annually - March and August

Goal #3: Ensuring Compliance

Statement of Goal: *Ensure that the SACJJ follows compliance with the current statute and bylaws.*

Action Steps & Timeline

- In collaboration with the Legislative Committee, the Executive Committee will review annually the current statute governing the SACJJ and provide a report outlining compliance and highlighting areas of recommended changes in the SACJJ statute.
 - Timeline: Annually – June SACJJ meeting

- In collaboration with the Legislative Committee, the Executive Committee reviews the bylaws and provides a report outlining any recommendations for changes.
 - Timeline: Annually - September SACJJ Meeting

- Collaborate with all committees to actively pursue qualified applicants for new membership
 - Timeline: Continuous

Goal #4: Collaborations with CJSB

Statement of Goal: Collaborate with communities with Community Juvenile Service Boards and determine areas of support.

Action Steps & Timeline

This committee will work in collaboration with the Department of Family Services SACJJ Coordinator and will determine appropriate individuals/experts to invite to each meeting depending on relevant topics. These could include, but are not limited to community college representatives, local high school students, local Community Juveniles Services Boards, DFS local offices, county attorneys, judges, defense attorneys, guardian ad litem, juvenile service providers, youth representatives, and other stakeholders.

- Timeline: One month prior to each meeting.

Create a standardized list of questions that is requested of community stakeholders.

Seek out information from CJSB's through information gathered from in person SACJJ meetings.

Communicate directly with community stakeholders and provide supportive strategies with CJSB and other local entities, that is other communities from around the State.

Place names and contact information in meeting minutes for follow-up efforts.

- Timeline: Upon completion of SACJJ quarterly minutes

LEGISLATIVE COMMITTEE

Goal #1: Relevant Reporting

Statement of Goal: *Provide the Council continued reports on any relevant state and federal legislative developments regarding juvenile justice.*

Action Steps

- Once a legislative development has been identified, the council will be notified via email within 21 days and request the development be added to the next meeting's agenda.

Goal #2: Legislative impact on Juveniles

Statement of Goal: *Identify and track any legislation regarding juvenile justice and provide information to the Governor or Governor's liaison.*

Action Steps & Timeline

- Identify for the Executive Committee appropriate topics and legislation to discuss in annual meetings with the Governor and Governor's liaison.
 - Timeline: Annually – February/July/November
- In collaboration with the Executive Committee, identify state statutes regarding juvenile justice that might benefit from review and provide recommendations to the Governor.
 - Timeline: Annually – February/July/November

Goal #3: Compliance

Statement of Goal: *Ensure that the SACJJ complies with the current statute and bylaws.*

Action Steps & Timeline

- In collaboration with the Legislative Committee, the Executive Committee will review annually the current statute governing the SACJJ and provide a report outlining

compliance and highlighting areas of recommended changes in the SACJJ statute.

- Timeline: Annually – June SACJJ meeting

In collaboration with the Legislative Committee, the Executive Committee reviews the bylaws and provides a report outlining any recommendations for changes.

- Timeline: Annually - September SACJJ Meeting

Goal #4: Legislative Information Repository

Statement of Goal: The Legislative Committee, in collaboration with other committees, will develop mechanisms to provide information to communities on specific areas of interest.

Action Steps & Timeline

In collaboration with the other committees, create an “information repository” on the SACJJ website.

- Timeline: December 2027

- Specific actions/timeline:

Identify information that each committee will contribute to the repository.

- Timeline: January 2027 SACJJ Meeting

Contact TA Consultants to see what information they may be able to provide for each area.

- Timeline: February 2027

Build upon TA provided information to create content for the web pages.

- Timeline: March – September 2027

Bring responses to Council for feedback

- Timeline: September 2027 SACJJ meeting

Finalize responses

- Timeline: November 2027 SACJJ meeting

Work with a webpage designer to add repository information to the web page.

- Timeline: December 2027

Work with the Outreach Committee to develop a dissemination strategy.

- Timeline: March 2028 SACJJ meeting

OUTREACH/YOUTH COMMITTEE

Goal #1: Membership

Statement of Goal: *The Outreach and Youth Committees, in collaboration with the Executive Committee, will identify different actions to increase youth and/or overall Council membership and involvement.*

Action Steps & Timeline

- Maintain and contribute names to a list of current youth organizations/ clubs/groups. Specifically emphasize efforts toward juvenile justice focused stakeholders
 - Timeline: Annually – April SACJJ Meetings
- Utilize a list of youth organizations/clubs/groups to advertise for youth members.
- Bi-annually communicate with youth organization/clubs about Council opportunities
 - Timeline: Annually – June/ August Meetings

Goal #2: Membership Retention

Statement of Goal: *The Outreach Committee will create strategies to improve engagement and member retention.*

Action Steps & Timeline

- Members will research actions and efforts made by Councils/Coalitions/Groups that have historically led to better retention
- Youth members will interview current Council members who have been members for more than nine months on the Council to identify factors that have supported retention
- Establish a timeline of when to report what actions are identified and report back to the Outreach Committee
- Share research and interview findings with the Outreach Committee
- Propose areas that could be attempted to retain/increase future membership.
 - Timeline: Annually

Outreach Committee Goal #2 Continued...

Measure attendance through the number of outside participants and number of different entities present at each SACJJ meeting. Place names and contact information in meeting minutes for follow-up efforts.

- Timeline after each meeting

Youth members will explore alternatives for recruitment and promote interest to increase membership such as providing what is required to become/remain a member, i.e. including but not limited to: economic realities of student members, defining roles and responsibilities, and benefits to being on the council. Take SACJJ approved materials and identify means of disbursement.

Dispense materials when new members join the SACJJ.

Goal #3: Support Community Stakeholders

Statement of Goal: *The Outreach Committee will collect information that community stakeholders have expressed as being beneficial or barriers to juvenile justice across the state and assist in dispersing this information to other community stakeholders around the state.*

Action Steps & Timeline

Following SACJJ quarterly meetings the Outreach Committee will:

1. Follow-up with community members that were present that provided community highlights obtained during the meetings to verify the information shared was an accurate reflection of what was shared.
2. Provide additional suggestions, resources, and programming to the community members.
 - Timeline: Within two weeks of each quarterly meeting

Goal #4: Maintain SACJJ Website

Statement of Goal: *The Outreach Committee, in collaboration with the Youth Committee, will provide recommendations for the SACJJ Website.*

Action Steps & Timeline

The Youth and Outreach Committees will evaluate the SACJJ website and prepare a

proposal for suggested changes and enhancements for discussion and review by the full Council.

- Timeline: Annually – April SACJJ Meeting

Goal #5: Supporting CJSB's

Statement of Goal: *The Outreach Committee, in collaboration with the Youth Committee, will identify communities that are developing new juvenile justice programming or communities new to the Community Juvenile Service Board (CJSB) initiative.*

Action Steps & Timeline

- Identify communities that have a Community Juvenile Service Boards
- Provide contact and website information of the SACJJ and share this information with all CJSB's
 - Timeline: Annually and/or as needed

Goal #6: Outreach Information Repository

Statement of Goal: *The Outreach/Youth Committee, in collaboration with other committees, will develop mechanisms to provide information to communities on specific areas of interest.*

Action Steps & Timeline

- In collaboration with the other Committees, create an “information repository”, and upon completion make it accessible on the SACJJ website:
 - Identify information that each committee will contribute to the repository.
 - Timeline: January 2027 SACJJ Meeting
 - Contact TA Consultants to see what information they may be able to provide for each area.
 - Timeline: February 2027
 - Build upon TA provided information to create content for the web pages.
 - Timeline: March – September 2027
 - Bring responses to Council for feedback
 - Timeline: September 2027 SACJJ meeting

Outreach Committee Goal #6 Continued...

- Finalize responses
 - Timeline: November 2027 SACJJ meeting

- Work with a webpage designer to add repository information to the web page.
 - Timeline: December 2027

- Work with the Outreach Committee to develop dissemination strategies.
 - Timeline: March 2028 SACJJ meeting

Goal #7: Best Practices Award

Statement of Goal: *The SACJJ will continue to determine “Best Practices in Juvenile Justice” and recognize outstanding communities for their efforts in juvenile justice.*

Action Steps & Timeline

- The Outreach Committee will rewrite criteria for the Neal Madson Award to provide written guidance of determined eligibility, the process for selection, and the process for recognition.
 - Timeline: November 2026

- Once guidance is finalized, it will be posted to the website.
 - Timeline: January 2027

- Provide nominations to the full SACJJ Council for determination of awardees
 - Timeline: November 2027

- The SACJJ Chairperson and Outreach Committee will present recognition to the chosen recipient with the Neal Madson Award
 - Timeline: June 2028

- Collaborate with the Executive Committee to provide a press release that acknowledges the best practice in juvenile justice in communities.
 - Timeline: within two weeks of recognition

Goal #8: Newsletter Creations

Statement of Goal: *In collaboration with the Executive Committee, the Outreach/Youth Committee will develop an annual newsletter.*

Action Steps & Timeline

- Outreach members will complete a quarterly newsletter that summarizes SACJJ discussions
- Once completed the assigned Outreach member provides the draft of the quarterly newsletter to Youth/Outreach Committee chair
- The Chair shares the complete newsletter with the members of the Outreach Committee
- Once quarterly newsletters are finalized, submits the newsletter to the Executive Committee to support the creation of the Annual report
 - Timeline: Quarterly

BEST PRACTICES COMMITTEE

Goal #1: Best Practice Program Repository

Statement of Goal: *The Best Practices Committee, in collaboration with other committees, will create a “program repository” outlining juvenile justice services and practices available in each county.*

Action Steps & Timeline

- Identify and maintain current points of contact for each county.
 - Timeline: January 2026 SACJJ Meeting-ongoing
- Collect information related to effective promising practices of juvenile justice programs and gaps of services in each county.
- Research juvenile justice programming from surrounding states and OJJDP practices and add to the repository.
 - Timeline: September 2026 SACJJ Meeting-ongoing
- Compile information and report to Council for feedback.
 - Timeline: September 2026 SACJJ meeting
- Collaborate with TA Consultants to share collected program repository information.
 - Timeline: November 2026
- Work with webpage designer to add repository information to the web page.
 - Timeline: April 2027
- Work with the Outreach Committee to develop a dissemination strategy.
 - Timeline: June 2027 SACJJ meeting

Goal #2: Juvenile Justice Definitions

Statement of Goal: *Review/amend the definition list and place it on the website.*

Action Steps & Timeline

- Review and modify current list
 - Timeline: April 2026 SACJJ meeting

Best Practices Committee Goal #2 Continued...

- Provide updated list to SACJJ for feedback
 - Timeline: June 2026 SACJJ meeting

- Post updates to SACJJ website and post to Wyoming 211
 - Annual November SACJJ meeting.

Goal #3: NPS Information

Statement of Goal: Review outcomes of compliance visits/information as scheduled by OJJDP Non-Participating State (NPS) grant with WYSAC.

Action Steps & Timeline

- The committee will communicate with the representative from WYSAC to gather outcomes from compliance visits.
 - Timeline: Quarterly or upon completion of compliance visits.

- The committee will provide outcomes of compliance visits to SACJJ full council.
 - Timeline: Annually at September meeting

DATA COMMITTEE

Goal #1: Collaborative Data Reporting

Statement of Goal: *In collaboration with the Department of Family Services (DFS) data specialist and Wyoming Survey and Analysis Center (WYSAC), the Data Committee will facilitate and support data reporting for the Council and communities.*

Action Steps & Timeline

Collaborate with the DFS data specialist and WYSAC to identify data elements for inclusion in data reporting.

- Timeline: June 2027 SACJJ meeting

Collaborate with the DFS data specialist and WYSAC to identify how to utilize the data collected for informed decision making for counties to achieve their juvenile justice goals.

- Timeline: June 2027 SACJJ meeting

Collaborate with the DFS data specialist and WYSAC to identify what data reports should be utilized from the system data.

- Timeline: June 2027 SACJJ meeting

Goal #2: Collaborative Data Reporting

Statement of Goal: *The Data Committee will partner with WASCOP (Wyoming Association of Sheriffs and Chiefs of Police) regarding the Juvenile Detention Risk Assessment (JDRA).*

Action Steps & Timeline

Review the previous years' JDRA report that is completed by DFS and WASCOP and ascertain if the SACJJ can provide any Technical Assistance regarding input for future JDRA's.

- Timeline: Annually

Review any reports and recommendations from entities regarding the JDRA instrument and discuss in committee any possible solutions or barriers.

- Timeline: April 2026 SACJJ meeting

Data Committee Goal #2 Continued...

Meet with and ascertain if providing materials or presenters would be beneficial to WASCOP.

- Timeline: April 2026 SACJJ meeting

Meet with WASCOP and ascertain if SACJJ can provide any assistance in developing an on-line version of the JDRA.

- Timeline: April 2026 SACJJ meeting

Meet with TA team and ascertain if SACJJ can provide any assistance in assisting with recommendations regarding the JDRA.

- Timeline: April 2026 SACJJ meeting

In collaboration with the Best Practices Committee, review and update any information regarding who is using the instrument and identify any training areas that may be helpful to communities.

- Timeline: June 2026 SACJJ meeting

Goal #3: Information Distribution

Statement of Goal: *The Data Committee, in collaboration with other committees, will develop mechanisms to provide information to communities regarding specific areas of interest.*

Action Steps & Timeline

In collaboration with the other committees, create an “information repository” on the SACJJ website.

- Timeline: December 2027

Specific actions/timeline:

Identify information that each committee will contribute to the repository.

- Timeline: January 2027 SACJJ Meeting

Contact TA Consultants to see what information they may be able to provide for each area.

- Timeline: February 2027

Build upon TA provided information to create content for the web pages.

- Timeline: March – September 2027

Data Committee Goal #3 Continued...

- Bring responses to Council for feedback
 - Timeline: September 2027 SACJJ meeting
- Finalize responses
 - Timeline: November 2027 SACJJ meeting
- Work with a webpage designer to add repository information to the web page.
 - Timeline: December 2027
- Work with the Outreach Committee to develop a dissemination strategy.
 - Timeline: March 2028 SACJJ meeting

Goal #4: Information Distribution

Statement of Goal: The Data Committee, in collaboration with other committees and WYSAC, will determine or support a method of data collection with Juvenile Detention Centers.

Action Steps & Timeline

- In collaboration with the communities that have a Juvenile Detention Centers assess their current data collection tools:
 - Conduct a survey and/or Contact TA Consultants to see what information they may be able to provide for each area.
 - Timeline: January 2026
 - Provide communities with Juvenile Detention Centers with possible data collection tools available via WYSAC.
 - Timeline: June 2026 SACJJ Meeting

GRANTS COMMITTEE

GOAL #1: GRANTS INFORMATION REPOSITORY

Statement of Goal: *The Grants Committee, in collaboration with other committees, will develop mechanisms to provide information to or on communities regarding specific areas of interest.*

Actions & timeline:

- In collaboration with the other committees, create an “information repository” on the SACJJ website:
 - Identify information that each committee will contribute to the repository.
 - Timeline: January 2027 SACJJ Meeting
 - Contact TA Consultants to see what information they may be able to provide for each area.
 - Timeline: February 2027
 - Build upon TA provided information to create content for the web pages.
 - Timeline: March – September 2027
 - Bring responses to Council for feedback
 - Timeline: September 2027 SACJJ meeting
 - Finalize responses
 - Timeline: November 2027 SACJJ meeting
 - Work with webpage designer to add repository information to the web page.
 - Timeline: December 2027
 - Work with Outreach Committee to develop dissemination strategies.
 - Timeline: March 2028 SACJJ meeting