

**STATE ADVISORY COUNCIL ON JUVENILE JUSTICE  
(SACJJ)  
Little America, Rouge Room  
Cheyenne, Wyoming  
October 1 and 2, 1998**

**Minutes**

**Council Members Present:**

Carol Crump, Lynn Dickey, John Frentheway, Mark Harris, Nena James, Chuck Kratz, Steve Lindly, Sharon Mann, Bob Mayor, Narina Nunez, Val Seidel, Ben Silliman

**Others Attending:**

Les Pozsgi, Administrator, Div. of Juvenile Services  
Renee Arias, Management Analyst, Div. of Juvenile Services  
Faith Patterson, Dept. of Education  
Nicky Anderson, Div. of Juvenile Services  
Merit Thomas, Div. of Juvenile Services  
Stan Franek, Dept. of Family Services Field Office, Cheyenne

**Unable to Attend:**

Pat Crow, Tom Harrington, Gary Hartman, Kathy Hutchison, Patrick Lynch, Pat Nagel, Ric Paul, Doreen Thunder, Sara Washington, Michelle Wempen-Duty, Jean DeFratis - Dept. of Health

=====

**Welcome and Review** - Bob Mayor, Chairperson.

The meeting was called to order at 8:40 a.m. The revised agenda was approved.

**Minutes.** Minutes from the previous SACJJ meeting held June 25 and 26, 1998, were approved.

Council members were provided with an updated roster. Corrections to the roster:

Carol Crump:	Fax number 235-7547
Mark Harris:	E-mail address: mharris@wyoming.com
Steve Lindly:	Fax number: 777-7479
Sharon Mann:	Fax number 674-4909

## New Business:

- Governor's Early Childhood Development Council. Renee is the staff person for this council until January 1999. She will dedicate 20 hours each week to each council. Renee thanked Nicky Anderson for her assistance with the preparation for this meeting.
- 
- Committee Reports by Oct. 31, 1998. Bob asked the committees (Juvenile Justice, Youth Services, Delinquency Prevention and subcommittees) to submit committee reports by the end of this month. These reports will be included in the annual report due in December.
- Nonparticipation Announcement Grant-OJJDP. A nonparticipation grant announcement has been posted through the Internet. Three Wyoming associations have indicated an interest in this grant, Western County Commissioners Association (WCCA), Wyoming Youth Services Association (WYSA), and NOWCAP. OJJDP wants a statewide agency/organization to oversee the project, and contract with the communities to provide alternative programs to incarcerating youth. The Grant Committee has been asked to review the requirements of the grant. The grant recipient will be required to work directly with the Council. Additional information can be found at the web page address [www.ncjrs.org/txtfiles1/stprogwy.txt](http://www.ncjrs.org/txtfiles1/stprogwy.txt).

Carol suggested the Council get a copy of the grant mailing list from OJJDP to review and provide recommendations. The mailing list was compiled with the Department of Family Services (DFS) assistance and mailed to all mayors, county commissioners, county clerk offices, human service agencies, etc.

- A handout addressed to Western Region Juvenile Justice Specialist and State Advisory Group (SAG) Chairs from the Colorado Div. of Criminal Justice Memorandum, dated August 26, 1998, was provided to Council members. It addresses juveniles in federal custody. Pat Cervera is the Western Juvenile Justice Specialist for Wyoming.

## Juvenile Accountability Incentive Block Grant (JAIBG):

- The Council reviewed the JAIBG news release. The news release will be distributed to the media next week.
- The JAIBG handout contains key information about the grant, program purpose areas, allocation sheet, and the SACJJ Strategic Plan.

Narina asked about the process of disseminating the information. Renee reported that a packet containing a cover letter, a copy of the JAIBG manual, the Council's Strategic Plan and roster would be mailed. Bob is working on the cover letter and will provide a copy to the Council. At that time the packets will be mailed to mayors and county commissioners.



The grants are not competitive and allocations were determined by OJJDP. For more information about the allocation computation refer to pages 10 and 11 of the JAIBG manual. Communities can combine city and county or as a regional coalition as long as the total amount exceeds \$5000.

A separate letter will explain an alternative option for communities that were allocated \$5000 or less. The declined allocations, and the funding set aside for the state, can be pooled and reallocated to these communities as the alternative option.

Renee reminded the Council that they agreed to serve as the state juvenile crime enforcement coalition. The Council's strategic plan and the Division of Juvenile Services' strategic plan will be used to develop a plan to reduce juvenile crime. The Council also agreed to assist the cities, counties, or regions that may request funds in their area. The Grant Committee would review proposals and make recommendations to DFS. DFS would make the final determination. All Council members are invited to participate in the review process.

Val asked if the Grant Committee is responsible to verify applicants meet requirements. After further discussion, it was determined DFS would have the ultimate responsibility for monitoring.

Communities requesting the funding are required to 1) establish a juvenile crime enforcement coalition, 2) develop a plan to reduce juvenile crime, 3) identify the purpose area to fund, and 4) provide a cash match.

John stated the County Commissioners will be concerned about resources for continued funding. Bob indicated this is a two-year allocation. Renee shared that OJJDP is looking at continued funding, but there are no guarantees.

- Pilot projects. Lynn asked about the status of the pilot projects. Bob informed the Council he met with the Governor a week ago. Bob asked to defer further discussion until Les is available to report. Merit informed the Council that the pilots have been selected, and Narina and Rick Green have a contract with DFS to provide technical assistance to the pilots.
- SACJJ Statutes. Bob mentioned that the statutes for the Council were one of the issues discussed with the Governor. Also, the Governor is pleased with the direction the Council is taking. Further discussion of the meeting with the Governor will take place when Les is in attendance or if the Governor is able to attend this Council meeting.

## Committee Report Preparation:

The Council adjourned for committee meetings, to break for lunch, and will reconvene at 1:00 p.m. The Finance Committee met during lunch.

The Council was called to order at 1:10 p.m. It was decided to move the subcommittee reports agenda item from Friday and have the reports this afternoon. The Council could then adjourn early on Friday.

## Committee Reports:

### Delinquency Prevention Committee.

- Narina and Ben have been reviewing prevention models. The next step for the committee is to determine a model for Wyoming. Once the model is developed, the next step would be to advocate for a percentage of funding to be set aside for delinquency prevention. Chuck mentioned advocating for funding would require further legislation.

### Youth Services Committee.

- Wyoming Girls' School (WGS) Response Survey. Based on the survey results, it was suggested to contact the DFS aftercare program in Cheyenne. The DFS field offices in Casper, the Wind River Reservation, Rock Springs, and perhaps the Lander/Riverton area would be contacted about this program. This program would be a support group for girls released from WGS.

Lynn was going to call the Wyoming Boys' School (WBS) to see if they would be interested in this project. Merit said Cindy Hamilton puts the WGS graduates through aftercare services. Chuck shared the name of Joyce Campbell, for the Lander/Riverton area Joanne Renton would be a contact person for Casper, and Dana Shineberg for Rock Springs/Green River.

Bob mentioned the group homes/crisis shelters do not know the assigned aftercare staff. Merit asked Nicky to have Linda Collins, Div. of Juvenile Services, distribute this information.

- Status of Statewide Directory. Lynn stated there is an organization called CONNECT WY. The Council can merge its data with the on-line directory. A conference call has been scheduled on October 8th for the Youth Services Committee to discuss combining efforts with this organization.
- Recommendation for youth representatives. The Youth Services Committee is trying to fill the three youth vacancies on the Council. One of the options was to have a youth from the WBS/WGS attend each meeting. It was suggested the Council consider filling the vacant positions with rotating



representatives. Another idea was to ask Healthy Communities/Healthy Youth to make nominations.

### Juvenile Justice Committee.

- Monitoring/Compliance Training. Val reported that she, Renee, and Bill Long went through technical training with two representatives from Colorado. The training was focused toward monitoring compliance.
- Status on-site visits to jails/detention centers. Val made preliminary calls to determine how many sites would meet the co-location standards. The staff requirements for co-location is the biggest issue especially for smaller communities. Val suggested the Council move from the co-location requirement and address other requirements, specifically sight and sound separation. The definition of sight/sound has been changed to "direct, sustained contact". Refer to attachment. The Council requested Albany, Goshen, Crook, and Natrona counties receive a site visit.
- Opinion Poll Survey-Thank you letter. All those that participated in the survey were sent a thank you letter and a copy of the survey results.
- Status on Juvenile Detention Plan. The Juvenile Justice Committee was asked to provide a recommendation on the detention facility request for Teton County. With committee input, Bob sent an e-mail to the Governor informing him the Council cannot make a recommendation due to the statewide juvenile detention plan not being completed. Refer to attachment.

The Committee reported they are drafting juvenile detention standards. The standard areas and detention plan definitions can be found on the handout from the Juvenile Justice Committee Meeting, dated August 11, 1998. The next step will be to format the standards.

- WCCA-OJJDP Nonparticipation Funding. Bob asked for discussion from the Council regarding only one group addressing the Council when there are other groups interested. After discussion, it was determined the statute that created the Council encourages those applying for federal funding to work with the Council.

### Subcommittee Reports:

#### Finance.

- SACJJ Budget sheet. The general budget has money remaining, and, if needed, can be allocated to the Council. There are pending expenses not noted on the report. The Council agreed that the August expenditure for per diem should be moved to the correct committee expense line item.

- A motion was made to allocate \$500 to send Bob to the Heartland Joint Conference on Juvenile Detention and Correctional Services, in Nebraska. After further discussion, Mark moved to amend the motion to cover actual expenses. Seconded by Carol. Motion passed.
- The Council was asked if it would consider becoming a member of the National Coalition. Renee will look into the details of the cost and what is provided by being a member.
- John asked the Council to consider funding his trip to the Juvenile Justice Conference in Chicago. A motion was made to fund the trip. After further discussion the motion was amended to cover John and Tom Harrington's expenses to the conference. The motion was seconded by Mark. Motion passed.
- Narina suggested the Finance Committee develop a training/conference funding request form. This suggestion was changed to a motion. Seconded by Carol. Motion passed.

#### Grant Review/Funding Research.

- Pat Nagel is the Chair of this Committee, however in her absence, Narina informed the Council this is the committee that would review funding for grant applications.

#### Inventory.

- Ben said part of the inventory issue is being addressed by CONNECT WY, as they are collecting data on human services agencies.

#### Statutes.

- The Committee is going to review the statute packet provided by DFS, and expanding juvenile recordkeeping legislation. A conference call is scheduled for October 8th to discuss the statutes and provide recommendations. The DFS statute packet included draft legislation on "termination of parental rights-amends." A concern was expressed regarding the definition of abandon "refers to less than one year of age". John recommended that no age should be attached to this legislation. The draft legislation will be discussed on Friday.
- Chuck asked which legislative committee would address uniform reporting of juvenile detention, and centralized data collection? After discussion, the Council decided that uniform reporting could be added to the juvenile delinquency - recordkeeping draft. Pat Nagel is sponsoring the bill.



## Evening Work Assignment:

The Council was asked to review the working drafts of the legislation, and present suggestions or changes to Les on Friday. The Statutes packet included:

- Child Protective Services - review team
- Child Protection Act -review of disposition
- Juvenile Justice Act - review of disposition
- CHINS - review of disposition
- Juvenile delinquency - recordkeeping

The meeting adjourned at 3:05 p.m. to participate in a tour of Frontier Correctional Systems.

## Friday, October 2, 1998:

The meeting was called to order at 8:38 a.m.

### Old Business Update:

- CHINS. Les reported that Pat Nagel would like the Council to revisit its position regarding sunseting CHINS. A motion was made by Carol to re-open the CHINS sunseting issue. Steve seconded the motion. The motion passed.

The process that was utilized to gather information regarding juvenile issues and the recommendation to sunset CHINS was discussed.

John made the motion that this Council prepare a report to the Governor, with a separate one-page report to every legislator. The report would stress the Council's position to repeal the sunset on CHINS. Motion passed.

Following the above discussion and motions, the Council asked Carol to draft a report on the issues of sunseting CHINS. John will provide Carol with an outline for the report, and Les would provide the information that sunsetted CHINS.

- Role of the Council. Bob mentioned the Governor is aware that in regard to the statute for the Council, the members cannot be all things to all people. He views the Council as serving in an oversight capacity with focus on recommendations, systemic planning, and policy issues.
- Report on Meeting with Judges. Bob reported that most of the meeting with district judges was centered around child support collection and the high level of caseloads. The meeting with municipal and county judges centered around lack of sentencing options.

Nena suggested the Council do a follow-up with the judges about their concerns and issues. This should be kept as a facet of the Council's role. John made a motion that the council send a brief letter to the various members of the court. The motion was seconded by Chuck. Motion passed.

Mark reported the Judicial Reorganization Commission is in place and reviewing the Wyoming court system. It is in the early stages and the Council should feel free to provide input.

### Juvenile Services Update:

- Juvenile Recordkeeping Legislative Draft. Les reported the triggering mechanism of tracking for DCI is the fingerprint cards. John had a concern about consent decrees and the proposed language.
- Update on Pilot Projects. Sheridan County received \$775,000; Douglas received \$450,000; Wind River received \$450,000. DFS provided \$900,000; Dept. of Health \$700,000; Dept. of Education \$75,000. The Governor has emphasized phased-in services. Narina Nunez and Rick Green, through their contracts with DFS, will help each county come up with baseline data; as each county proposal missed this element across the board.

Lynn asked if the Council's role would be monitoring the data. Les said there will be a monitoring team, from the three departments, that will go out to each pilot and report back to the Council. From this data, the Council should develop recommendations regarding planning and policy for furthering community services.

- Revisit Title V Delinquency Prevention. Renee sent a memorandum to the Council members on September 1, 1998, asking for its recommendations about applying for these funds. OJJDP asked that the Council reconsider its recommendation to forfeit the Title V funding. However, \$100,000 could be received from the funding, but the compliance requirements are not going to change. The Council determined it does not want to apply for this funding. Renee will follow-up on how the Reservation will be effected by this decision.
- WCCA-OJJDP Nonparticipation Funding. Joe Evans, President. Introduced himself to the Council and said his association is submitting an application for nonparticipating funds. This organization is the network of county commissioners. He welcomes any suggestions from the Council as the Association moves forward and can be contacted at 632-5409 or by fax 632-6533.

Carol suggested WCCA review the Council's pre- and post-adjudicatory standards, rather than the OJJDP standards.



Joe mentioned the smaller counties don't have monies, but need to comply with the standards. Narina said the counties may consider setting up local boards, and the Council would be more than willing to assist. Carol shared that some of the law enforcement grants have the same requirements; they may have their boards already set up.

Next meeting: January 7 and 8, 1999, in Cheyenne.

The Legislature begins on January 12th. Mark suggested adding to the letter to the Governor and Legislature, that if they would like to be on the Council's agenda, the Council will be meeting in Cheyenne. This could also apply to the Joint Judiciary.

There being no further business and no objections, Ben made the motion to adjourn. The meeting adjourned at 11:00 a.m.

Respectfully submitted,

Bibianne R. Bengston