

# STATE ADVISORY COUNCIL ON JUVENILE JUSTICE

Casper, Wyoming  
October 4-5, 2001

## Minutes

**Council Members Present:** Mindy Dahl, John Frentheway, Thomas Harrington, Hon. Nena James, Chuck Kratz, Steve Lindly, John Lumley, Robert Mayor, Patricia Nagel, Ric Paul, Valerie Seidel, Hon. W. Thomas Sullins

**DFS Support and Ex-Officio Members:** Les Pozsgi, Lesley Osen, Sue Chatfield, Donna Messerli, Lora Davidson

**Guest:** Randy Thomas, Technical Assistance Consultant

**Unable to Attend:** Carol Crump, Mark Harris, Sharon Mann, Narina Nunez, William Runner

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**Welcome and Introductions:** Valerie Seidel called the meeting to order at 8:30 a.m., introduction of members and guests. Minutes from the last meeting were reviewed. Chuck Kratz asked that the application for detention standards funds from Fremont County be noted in the minutes. Pat Nagel moved that the minutes be approved, seconded. Minutes approved.

Agenda items were reviewed, Big Horn County's request for technical assistance was added to the agenda.

Randy Thomas reviewed the progress since the March 29, 2001 meeting. The Council needs to identify what needs to be done setting a clearer set of goals and objectives. A clear set of deadlines needs to be set using the new information.

The chairman of each workgroup gave a short report on their progress.

**Systems Workgroup.** Chuck Kratz reported that they are still working on a critique of the system. Topics need to be divided up according to expertise, bring other people into the group who could bring information and expertise.

**Public Relations Workgroup.** Val Seidel reported that their goals include meeting with other associations, continue to update the website (including links to other websites, list of juvenile services), work on the newsletter and a brochure, attend the November meeting of the Sheriff's Association in Casper, attend County Commissioner's meetings, develop training package.

**Collaboration Workgroup.** Pat Nagel reported they have drafted a letter to be sent to other councils involved in youth issues, they would like to provide a statewide conference on youth issues, they will meet with the Youth Development Collaborative. A proposed list of who a newsletter would be sent to was discussed: legislators, Sheriffs, Police, Judges, Service Providers, County Attorneys, Public Defenders, Governor's Office, Mental Health Providers, Grantees, Wyoming Association of Municipalities, Prosecutors, State Agency Heads, Schools and Private Providers.

John Frenthway moved that a motion be passed to establish an editorial committee for a quarterly news letter defining who it goes to and funding, Pat Nagel asked to amend the motion to make the newsletter a priority of the Public Relations Workgroup, motion seconded and passed.

**Title 14 Workgroup.** Les Pozsgi reported on the Title 14 interim committee. Donna Sheen has been contracted to be the coordinator. Minutes from the committee meeting will be sent to council members. Title 14 Workgroup can give their input to Les Pozsgi to be presented at the interim committee meetings. Bob Mayor requested that a member of the council be added to the interim committee and recommended Chuck Kratz, Pat Nagel suggested John Frenthway. Bob Mayor moved that Val Seidel write to Representative Tony Rose and Senator John Schiffer requesting that a voting member of the SACJJ be appointed to the Title 14 review committee, motion seconded and passed. It was suggested that Chuck Kratz and John Frenthway be joint representatives. They were asked to send a brief description of their qualifications to Val Seidel to be included with the letter.

A discussion of CHINS followed and what might replace it

**Data Collection Workgroup.** Pat Nagel reported that the Statistical Analysis Center has a new director Don Faggiani. Written data presentation should be the next priority.

**Detention Standards Workgroup.** Bob Mayor reported that it seems that most sheriffs and police are opposed to the standards due to the costs. Les Pozsgi reported that he had contacted the state Law Enforcement Academy about possibly having an educational program on the detention standards offered at the academy. Any new training has to be approved by the Sheriff's and Police Associations. Request clarification from Department of Family Services that the Detention Standards were developed by the SACJJ and that it is the SACJJ recommendation that the standards be adopted statewide and apply to all county jails and private facilities.

Val Seidel suggested changing the focus from detention standards to "Best Practices" might receive a better response.

It was suggested that a SACJJ member should attend the WCCA meeting in November to show the council's support, John Lumley will be attending.

Lora Davidson gave a report on the Youth Development Collaborative. Bill Barnes is the new coordinator. The next meeting will be November 20, 9:00- 3:00 in Cheyenne. Lora went over the list of members and a review of each component of the Collaborative. Pat Nagel expressed her concern that most of the members are state employees. Lora asked for suggestions for members of each component that are not state employees.

The council divided into the Workgroups to work on updating action items and responsibilities.

Workgroups gave an update on their new action items.

**Systems Workgroup.** Chuck Kratz reported that they will begin working on a flow chart and a power point presentation that can be used for educational programs.

**Collaboration Workgroup.** Pat Nagel reported they will prepare a letter and survey to be mailed out October 15. Sue Chatfield will prepare the mailing list. Donna Messerli will prepare a packet of information to be sent

with the letter. Lesley Osen will follow up by phone or e-mail to recipients to encourage them to respond.

**Public Relations Workgroup.** Val Seidel reported a one page news letter will be published, articles will include JAIBG, Statute 14-10-101, WCCA. Val asked that council members send a list of the links they would like to see on the website to Lesley by October 19. The Public Relations Workgroup would like to have a logo designed for the SACJJ. Pat Nagel moved that a motion be passed to hire a graphic designer to design a logo for the council, motion was seconded, motion was revised to work with the graphic design students at the University of Wyoming to produce a logo for a small stipend, revised motion was seconded and passed.

John Fretheway requested funding to attend the Juvenile Leadership Summit in Miami. Pat Nagal moved that a motion be passed to fund John Frentheway's lodging at the Summit with a cap of \$400.00, motion was seconded and passed.

The meeting was adjourned for the day with grant review committee members remaining to review JAIBG and Title V grant proposals.

### **Friday, October 5, 2001**

Val Seidel called the meeting to order.

Randy Thomas began the discussion of what the goals are for the SACJJ.

Each workgroup listed what their plan is.

#### **Data Collection:**

- What works/What doesn't work
- Baseline
- Credibility
- Picture
- Focus priorities
- Planning for resources

**Systems:**

- Identify issues
- Description of system
- Recommendations
- Provide education
- Comparison

**Collaboration:**

- What it means
- List and descriptions
- Training and technical assistance
- Education and resources
- Funding available

**Public Relations:**

- Membership
- Authority – by statute
- Governor appointment
- Opportunities
- Scope

**Detention Standards:**

- Data
- Proposed standards
- Needs
- Purpose
- Services

**Prevention:**

- Title V
- JAIBG
- Best practices
- Intervention
- Aftercare

Bob Mayor expressed his concern that this was very similar to the original strategic plan. Pat Nagel suggested that the two plans be brought together into a single document.

A timeline was established to complete the council's plan.

December meeting – updated workgroup reports

May 1<sup>st</sup> – draft

July 1<sup>st</sup> – Final Plan

Val Seidel reviewed the progress that was made with Randy Thomas.

Bob Mayor moved that a motion be passed that a letter of support for the WCCA from the council be sent to help them get their funding. Motion was seconded and passed. Val Seidel will write the letter.

### **Grant Review Committee:**

Val Seidel gave a report from the grant review committee.

Title V - Seven communities were eligible to apply, three communities applied, Hot Springs, Niobrara and Teton Counties. It was suggested that the RFP for Title V be modified to require more detailed information on the actual project and budget.

JAIBG 2000 – 2 new grant applications have been received and reviewed and 3 applications that needed additional information were received and reviewed.

JAIBG 1999 – 2 applications were received from the RFP on detention standards were received and reviewed.

### **Data Collection:**

Workgroups should provide the data collection workgroup a list of what information they need. Pat Nagel moved that a motion be passed to explore the options for left over JAIBG funds be sent to the Data Collection Center. Motion was seconded and passed.

### **Lynn Dickey Memorial:**

The Lynn Dickey memorial fund monies will be sent to the Buffalo school libraries.

### **CJJ “Chair’s Reception”**

Regarding CJJ’s Chairman’s request for support of the Chair’s Reception (a \$500.00 donation and a donation of tourism information). The Chairman has also made a request for donations to the Wyoming Division of Tourism. Lesley will check with Board of Tourism to see if they are going to respond.

Ric Paul moved that a motion be passed to send two members of the Council to the CJJ program in Washington, DC, April 18-21. Motion was seconded and passed.

Bob Mayor moved that a motion be passed to give the Chair authorization to donate the \$500. Motion was seconded and passed.

Val Seidel also noted that she had received a call for nominations from the CJJ, a request was made to find out if the Council is a voting member of the CJJ.

**Technical Assistance Request:**

Don Richards had sent a letter on behalf of Big Horn county requesting a grant to determine the feasibility of long-term juvenile facility in the Big Horn Basin. Chuck Kratz will contact him to discuss technical assistance that is available.

**Next Meetings:**

December 3 & 4 – Cheyenne  
January 24-25 – to be determined

**Meeting adjourned 12:00.**

Respectfully submitted,

Lesley Osen