

**STATE ADVISORY COUNCIL ON JUVENILE JUSTICE (SACJJ)**  
Fremont Co. School District Administration Building  
121 North 5th West, Riverton, Wyoming  
**June 24 and 25, 1999**  
**Minutes**

**Council Members Present:** James Boykin, Carol Crump, Lynn Dickey, John Frentheway, Tom Harrington, Kathy Hutchison, Nena James, Chuck Kratz, Steve Lindly, Bob Mayor, Shannon Noel, Narina Nunez, Ric Paul, Thomas Sullins.

**Staff Support:** Shirley Carson, Dept. of Family Services; Les Pozsgy, Div. of Juvenile Services; Renee Gamino, Div. of Juvenile Services.

**Others Attending:**

Mary Bell, Youth Coordinator, Wind River Health Promotions Program  
Georgie Crawford, Associate Director, Wind River Health Promotions Program  
Chief of Police and Mrs. Zach Gentile, Evansville  
Jay Hillhouse, Wyoming Boys' School, Dorm 4  
Skip Hornecker, Detention Administrator, Fremont County  
Herb Kulow, Director, Abate Substance Abuse Program (ASAP)  
Dave Love, Director, Wind River Health Promotions Program  
Sharon Guerney-Maier, Dept. of Health  
Tom Satterfield, Wyoming County Commissioners Association  
Greg Thompson, OJJDP/SRA

**Unable To Attend:** Pat Crow, Mark Harris, Patrick Lynch, Sharon Mann, Pat Nagel, Mike Seebeck, Val Seidel, Ben Silliman, Doreen Thunder.

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**Welcome and Introductions:** Bob Mayor, Chairperson, called the meeting to order at 8:40 a.m., and began with introductions.

**Office of Juvenile Justice and Delinquency Prevention - State Relations Assistance Division,** Representative Greg Thompson, provided an overview regarding programs available for Wyoming. Greg is visiting State agencies that administer OJJDP grants, such as; Juvenile Accountability Incentive Block Grant (JAIBG); Enforcing the Underage Drinking Laws program; and the Non-Participation grant that was awarded to the Wyoming County Commissioners Association.

**Non-participation Grant:** Tom Satterfield, Wyoming County Commissioners Association (WCCA), provided background information about the reasons the Association applied for the grant. Tom suggested a SACJJ seat be available for a WCCA member. Carol Crump motioned the same suggestion for the Wyoming Association for Municipalities. A request will be made to the Governor. Motion seconded by Narina. Motioned passed.

**Minutes:** The April 22 and 23, 1999, minutes were reviewed. Renee Gamino mentioned the Retreat of the Rockies meeting location needs to be changed to the Herschler Building. Bob Mayor motioned to approve the minutes as amended. Narina Nunez seconded the motion. Motion passed.

**Updated SACJJ Roster:** A copy was provided to Council members. Resignations were received from Michelle Duty and Sara Washington, youth representatives. Nominations for new youth representatives can be submitted to Renee Gamino.

Committee assignments were reviewed and new members will hear today's presentations and decide which committees to serve on.

Bob Mayor suggested a Department of Family Services (DFS) representative be appointed to the Council. Carol Crump put the request in a motion with a second by Narina Nunez. Discussion. Bob shared that DFS has been instrumental in providing support towards the success of the Council and this appointment will allow DFS to serve as a voting member. Narina Nunez mentioned she likes the Council's identity viewed as independent from the State. The Council members discussed the pros and cons of the request. Chuck Kratz called for the question. Motion failed, five in favor, five against.

**Treasurer's Report:** Renee Gamino reported for Val Seidel, Treasurer, on the quarterly budget report for May 1999. The report was approved and will be filed with the minutes.

### **Old Business:**

- **Juvenile Detention Standards.** The final three draft standards (Counseling, Recreation and Activities, and Comprehensive Education) were reviewed.

Bob Mayor asked Fremont County Jail Administrator, Skip Hornecker to provide his input on the drafted standards. Mr. Hornecker reviewed his comments. He stated the standards are necessary, so facilities can work towards being in compliance with the State and OJJDP. If the Council did not create them, someone else would have. Les Pozsgi asked Skip if the standards would cause counties to move towards a regional approach. Mr. Hornecker felt this is a possibility with an emphasis to develop partnerships, so resources and services can be utilized.

Mr. Hornecker asked the Council to define the word "staff" in the standard for Supervision. After much discussion, John Frentheway moved that the word "staff" be added to the Definitions listed in the first part of the drafted standards. Staff - *"means anyone who is providing a service named or specifically mentioned in the detention standards and authorized to have direct contact with juveniles while providing those services."* Narina seconded the motion. Motion passed.

Nena James mentioned she is serving on a committee that is designing a jail/juvenile detention facility in Sweetwater County. Greg Thompson suggested the county request OJJDP technical assistance on collocated facilities for juvenile detention. Nena and Chuck Kratz will work together to share information and resources available to the committee.

The following are revisions made to the June 24, 1999 Draft Juvenile Detention Standards:

- On page 18, VII COMPREHENSIVE EDUCATION PROGRAM, Principle 1, second paragraph. John Frentheway motioned to combine the last part of the last sentence with the first sentence. Narina Nunez seconded. Motion carried. The sentence will read as: *Educational program shall be available at a minimum of three hours per day with teacher contact during the days the juvenile is detained except where there is substantial justification for*

*restricting a juvenile's participation and for weekends, holidays and vacations.*

- On page 21, VIII. COUNSELING, second paragraph. Bob Mayor motioned to delete the second paragraph. Ric Paul second. Motion carried.
- On page 23, IX. RECREATION AND ACTIVITIES. Principle 1: Physical Activity: Narina Nunez motioned and Lynn Dickey seconded. Council approved the following revisions:
  - In the first sentence, add the word minimum before one (1) hour.
  - Under #3 (b) delete in facilities of less than 100 juveniles expected to use the space at one time, with a minimum ceiling height of 18 feet but not.
  - Insert "shall have" before less than 500 square feet of unencumbered space.
  - Add to the last sentence, "with proper ventilation".

Ric Paul moved to accepted the standards as revised. John Frentheway seconded the motion. Motion passed.

Bob suggested the proposed standards be submitted to the Governor's office. The Council discussed developing a revised title page with "Proposed" added to the title, list Council name and date approved--June 24, 1999. Bob will develop a cover letter outlining reasons for developing the standards. He will request the Governor's approval for the Council to place the standards out for public comment.

### **New Business:**

- **Council Procedures:** Bob proposed the following meeting procedures be used until the Bylaws are completed:
  - Ex-officio members have no voting privileges,
  - One-third of the Council membership represents a quorum,
  - A Committee recommendation is seen as the motion,
  - Need to complete motions for action or no action.
- **FY99 JAIBG Training** in Washington, DC, on 8/4-6/99. Renee Gamino will attend this training.

**Healthy Communities/Healthy Youth Conference:** Renee Gamino reviewed the request for the Council to co-sponsor the conference to be held in Casper on September 26-28, 1999, in the form of participation, financial support, and a display. John Frentheway moved that the Council contribute \$2000 to the conference with a request on how they promote the conference statewide. The Council amended the motion to include sending SACJJ youth members to the conference and covering their costs. Lynn Dickey second the motion. Motion passed.

- **Juvenile Justice Asset Building workshop:** The Wyoming Community Coalition for Health Education that coordinates the above conference, asked the Council for a letter of support for a future conference. WCCHE is applying for a grant to sponsor an Asset Building workshop for Juvenile

Justice. Bob Mayor suggested declining the request at this time. The Council agreed.

Renee Gamino will send a letter to WCCHE regarding both requests.

- **CJJ Breaking Boundaries:** Meeting Youth Needs Across Systems, July 23, 1999, in Seattle, WA. Renee Gamino recommended sending a representative from the Council to the Midwestern and Western Coalition training. Chuck Kratz indicated an interest in the workshop on mental health issues and volunteered to represent the Council. Council approved.

## **Bylaw Committee**

- **The Executive Committee** reviewed the 1991 Juvenile Justice Commissions' Bylaws and incorporated revisions developed by Carol Crump. The Bylaws will address policies for a quorum, voting, attendance, etc. The proposed Bylaws will be distributed to members, prior to the next meeting. The Bylaws will be presented to the Council for approval at the September meeting.

## **Updates:**

- **Grant Review Committee.**
  - **JAIBG Budget Update** - Renee Gamino reported that \$148,260 is available for administration of the grant. There is \$77,713 remaining.
  - **JAIBG Monitoring Contract.** The Grant Review Committee motioned that DFS be allowed to contract with someone to do the monitoring of the JAIBG. Kathy Hutchinson seconded the motion. Discussion. Les Pozsgi reported the contract will not exceed \$7500. Motioned approved.
  - **JAIBG Update:**
    - **JAIBG Purpose Area Summary.** The summary is being revised to address specific information needed about the JAIBG projects and for communities to identify outcomes.
    - **JAIBG Juvenile Crime Reduction State Plan** is in the development stages. The Grant Review committee is using a format developed by Utah.
    - **Grant Evaluation Criteria** from the Juvenile Justice Commissioners' (1991) is being revised and will be used to evaluate future grants. An appeal process will be included. Both forms will be available for review and acceptance by the Council at the next meeting.
    - **WindRiver Reservation Eligible for FY98 JAIBG funds.** The Grant Review committee motioned for \$10,000 of the leftover funds be available for the Reservation. The Reservation was not included in the first allocation due to how they report their crime data. Plus, the data was not available to be determined in the first allocation formula. Lynn Dickey second the motion. Discussion: Chuck Kratz suggested

the amount be divided with \$5,000 to the Shoshone Tribe and \$5,000 to the Arapaho Tribe. The Council agreed. Motion passed. Renee Gamino will notify the Joint Shoshone/Arapaho Business Council.

- **Program Evaluation Training.** The Committee motioned to ask OJJDP to provide technical assistance for JAIBG program evaluation.
  - The JAIBG coordinators requested training on how to use baseline data and determine outcomes. Most of the projects did not budget for program evaluation, so the motion was amended to use remaining JAIBG funds towards this expense.
  - The training would be centrally located and open to Council members, JAIBG project coordinators, and other grant-writers. Ric Paul second the motion. Motion approved. Renee Gamino will submit the request to OJJDP.
- **Youth Services & Delinquency Prevention Committees Merge:** Both committees recommended merging, since they support delinquency prevention efforts. They reported the following:
  - **Delinquency Prevention Model Programs.** Narina Nunez reviewed and researched a selection of proven programs that were revisited by the committee. The committee recommended three school-age programs to extensively evaluate. The committee will report their findings at the next meeting.
    - The committee will focus on school-age programs and will obtain information on the following programs.
      - 1) Boys' Town Model,
      - 2) Big Brothers/Big Sisters, and
      - 3) The Bullying Program.

The last two programs are listed in the OJJDP Blueprint program as excellent intervention programs. OJJDP Technical Assistance is available for the community implementation process.

- **Statewide Directory:** The Connect WY data is not compatible with what is needed for juvenile justice issues. Lynn Dickey reported that enough data been collected to develop our own directory. Discussion will continue regarding the dissemination to the Counties. Lynn moved that the Council contract with someone to compile the information into a directory. A return form on the last page will be used for agencies to update information. Motion seconded by Narina Nunez. Motion passed.
- **Request to DFS:** The committee asked DFS to explain the process when a juvenile is released to their communities, from the Wyoming Boys' School and Wyoming Girls' School, at the next Council meeting. The committee

would like to understand types of services provided to assist the juvenile with the transition.

### **Presentations to the Council:**

**Pilot Project Presentation** - David Love, Director, Wind River Health Promotion Program gave an overview of the pilot project. The pilot project has the following components:

- Wilderness Diversion Program offers children the opportunity to be removed from domestic situations that lead toward unwanted behaviors.
- Fremont High Educational Program attempts to reconnect students to educational opportunities throughout the State of Wyoming.
- Arapaho After School Program offers safe and structured after school activities for children.
- Fremont High Youth Facility is a new initiative focusing on prevention strategies for youth.

**Fremont County Jail Project** - Skip Hornecker, Detention Administrator, Fremont County gave a presentation on the new jail/collocated juvenile detention facility with the following highlights:

- The funding was provided through a capitol facility tax passed last year.
- During the blueprint phase, they used the American Correctional Standards and OJJDP Technical Assistance to be in compliance for future funding.
- The facility will offer new, innovative treatment programs to address anger issues and violent behavior.
- Due to the demand for jail/collocated juvenile detention, the facility is moving towards a regional concept with neighboring counties wanting to partner with Fremont County.

**Combating (Enforcing) the Underage Drinking Laws Grant** - Sharon Guerney-Maier, Dept. of Health, Ex-officio, provided a summary about the program and a list of the Advisory Council members (refer to attachment A & B). Herb Kulow, Director, Abate Substance Abuse Program (ASAP) reported on the local program in Fremont County.

**Additional Agenda Items for 6/25 meeting:** Bob Mayor indicated the JAIBG presentations and Ric Paul's recommendation will be addressed at tomorrow's meeting before the Council begins Strategic Planning. Meeting adjourned 4:55 p.m.

**June 25, 1999 - Friday:** The Council reconvened at 8:35 a.m. with JAIBG presentations.

**JAIBG Program Review - Fremont County** - Chuck Kratz presented information on the JAIBG projects for Fremont County, Lander, and Riverton.

- Riverton is planning to enhance the current Youth Services community program with a stringent program for juvenile offenders who fail to complete their community service.

- Lander will use the funds for police personnel to be available during high school lunch hour and after school. This project will assist in developing a working relationship with schools and local businesses. The funding will also be used to confirm positive and presumptive drug screen tests.
- Fremont County will use funding for intensive probation supervision. This will free staff to assist in planning and operation of the new collocated juvenile detention facility.

**Judicial Review Recommendation:** Ric Paul shared information about the court systems from other jurisdictions addressed at the Coalition on Juvenile Justice workshop held in April 1999. He believes there is need for Wyoming to have a family court or something similar for processing juveniles. The process needs to encompass the entire family to work on the juvenile's issues. They would be required to return with a follow-up report to the judge.

- Nena James mentioned Sweetwater has a "Teen Court" and she served on the implementation committee. Cody also has a "Teen Court."
- Renee Gamino reported Senator Harris suggested the Council meet with the committee that is reviewing the Judicial structure.
- Bob Mayor suggested that this recommendation be addressed in the Strategic Planning process. The Council concurred.

**Youth Representative Recognized:** Renee Gamino shared a Sheridan newspaper article on Youth Rep., Shannon Noel. The article is about how Shannon turned her life around. She is sharing her testimony with other youth groups. The article mentions her appointment and role on the State Advisory Council on Juvenile Justice. A copy of the article will be placed in the SACJJ notebook maintained at the State office.

**Strategic Planning.** Steve Lindly. The Council completed the Strategic Plan as noted on Attachment C.

- Judicial Review committee. Ric Paul mentioned a need for the three courts (Municipal, County, and District) to coordinate effort, so juveniles are held accountable with consistent consequences. Ric indicated the need for support services for family members and the juvenile to address his/her issues.
- Ric recommended that an ad hoc committee be developed to address the judicial review. The information developed from this committee could be used by other Council members as they meet with their local judges. Chuck Kratz shared information about the programs used by the court systems in Fremont County.
- Nena James mentioned that a statewide technology system is being installed for judges and attorneys to access information from all courts. The system installation should be completed in the year 2000 or 2001.
- John Frenthway motioned that the Council ask DFS for an update on the judicial review process and their recommendations. The motion includes developing an ad-

hoc committee to respond should they request input. Seconded by Ric Paul. Motion passed.

The Council appointed Bob Mayor, John Frentheway, Rick Paul, Nena James, Chuck Kratz, and Les Pozsgi to serve on the Ad-Hoc committee. Les will contact Holly Hansen, Wyoming Supreme Court.

**Workshop Request:** John Frentheway asked for Council approval to attend the National Juvenile Justice Summit. John attended last year's Summit and networked with similar size states regarding processing juveniles in the court system. The total cost would be around \$1,500. Steve motioned the Council pick up the cost of the trip to Washington, DC. The motion was seconded by Ric Paul. Motion carried.

**Next Meeting:** Carol motioned that the next meeting be scheduled for September 9 and 10, 1999, in Sheridan. The motion was seconded by Shannon Noel. Motion carried. The Council decided to scheduled the November meeting on the 18th and 19th, in Douglas.

**Adjourn:** There being no further business and no objections, it was moved the Council adjourn. The motion was seconded and passed. The meeting adjourned at Noon.

Respectfully submitted,

Bibianne R. Bengston