

WYOMING STATE ADVISORY COUNCIL ON JUVENILE JUSTICE

Meeting Minutes

January 18-19, 2018 • Cheyenne, WY

Agenda:

Thursday, January 18, 2018

- Call to Order
- Approval of Minutes
- Strategic Planning

Friday, January 19, 2018

- New Business
- On-Going Business
- Committee Reports
- Community Participation
- Announcements
- Adjournment

Present:

Adrienne Freng
Allison Anderson
Damon DeBernardi
Lisa Finkey
Michael Sorenson
Narina Nunez
Nicole Hauser
Thomas Rose

Ex-Officio Present:

Christina McCabe
Nicole Gilbert
Gary Hartman (phone)

ICI:

Brandon Schimelpfenig
Maureen Clifton

Via Proxy:

Madison Bates
Rene' Kemper
Shad Bates

Members Via Phone:

Chris Jones
Gary Gilmore

Others Present:

Brandon Schimelpfenig
Byron Oedokoven
Craig Fisgus
Jeff Lamm
Meredith Asay
Tim Thorson
Korin Schmidt
Kiersti Willms
Clint Hanes
Annie McGlothlin

Absent:

Alex Cooley
Baylee McIntyre
Bryan Skoric
Clarence Thomas
Seth Marshall
Shane Johnson
Steffany Stephenson
H. Steven Brown

Call to Order

I. Call to Order: Thursday, January 18, 2018 at 1:00 p.m.

a) Roll Call

b) Declaration of Quorum, established with 13 members.

II. Approval of Minutes

November 16-17, 2017 meeting in Casper, WY. Thomas Rose stated that he had a discrepancy with the Minutes as drafted. He stated that the Council does have permission to use the Wyoming bucking horse and rider logo but that he has not received a reply from the Wyoming Business Council concerning permissions to use the Wyoming script or the image behind the bucking horse/rider logo. Thomas also stated that in the Natrona County Community Participation portion that discusses increases in diversion cases. Thomas stated that he talked with Paul concerning this and he wanted to make it clear that diversion cases were not necessarily increasing but rather Natrona County has implemented a version of pre-CHINS and has simply reclassified those diversion cases. Thomas stated that he wanted that portion reflected in November's Minutes. There was also a typo in the Minutes that stated "he sad" and Narina Nunez wanted it changed to "he said." Brandon stated that these changes will be reflected in the November 2017 Minutes. Adrienne Freng motioned to approve the Minutes as amended, Narina Nunez seconded the motion, all in favor, motion passes.

III. Strategic Planning (2018-2021) - Meredith Asay

Meredith started off the Strategic Planning session by doing introductions and an "icebreaker" activity. She asked everyone to partner up and talk about why you are on the Council and what do you want to put into the Council. Meredith then lined out the expectations and agenda for the afternoon. After that, she stated the importance of the Council's mission and vision in driving the Strategic Plan update or revision. She then moved on to the SWOT (Strengths, Weaknesses, Opportunities, Threats) Analysis of the Council. Strengths, Weaknesses, Opportunities, and Threats were then brainstormed by the Council. It was discussed about whether or not it would be necessary to include the Council's four core protections and Brandon stated that based on discussions with the WY State Program Manager with OJJDP, Carol Neylan, that it would not be necessary but that it would not be a bad idea to keep them in mind when formulating the Strategic Plan. The goals of the current Strategic Plan were read and the progress of each goal was discussed. It was discussed to have the Council look at their statutory authority in depth and discuss what parts of the statute they can act on and what recommendations might need to be made regarding the statute. Meredith then split up the Council into groups to discuss the current Strategic Plan's priorities.

Friday, January 19, 2018

IV. New Business

a) Website Update

Dave Lerner at WyomingNetwork.com has put together a test website for the new, "mobile-friendly" SACJJ website. The Council viewed it and stated that they like the way that it looks and discussion was had about any improvements or changes to the test website. Permissions are still being sought for the Wyoming script to be used in the new SACJJ logo. The Council has already received permission from the Secretary of State's office for the bucking horse and rider logo. It was discussed to possibly add a Contact Us tab for contacting the Council onto the website. It was also discussed about creating a little bit more space between "State Advisory Council" and "On Juvenile Justice" in the new SACJJ logo. A different photo was also discussed instead of the mountain picture currently being used on the test site.

b) 2017 Neal Madson Award

Allison Anderson discussed the Award and stated that she doesn't think the Council is ready to award it just yet since there have not been any discussions between the November 2017 and January 2018 meetings pertaining to awarding. Allison stated that formal criteria has been drafted up but that it has not been put into action pertaining to selecting counties. She stated that the Outreach Committee and Craig Fiskus will conduct a conference call in between the January 2018 meeting and the next meeting in April 2018 and that the criteria will be sent out to the committee and nominations will take place.

c) Elections – Executive and Grants Committees

Elections were held for 2018 and it was stated in the November 2017 meeting that any Council member that wanted to send in their nomination via email could do so by emailing Allison Anderson or Brandon Schimelpfenig. Nominations were compiled and Allison Anderson ran unopposed as Chair and Nicole Hauser ran unopposed as Vice-Chair. Nominations for At-Large members of the Executive committee included Adrienne Freng, Narina Nunez, Shad Bates, Damon DeBernardi, and Thomas Rose.

Nominations and votes were also compiled for the Grants committee. The Chair of the Council is on the committee by default. Michael Sorenson was nominated as well as Damon DeBernardi, Thomas Rose, and Adrienne Freng.

A formal vote was held by the Council and Allison Anderson was voted Chair, Nicole Hauser was voted Vice-Chair, and Adrienne Freng, Narina Nunez, and Damon DeBernardi were voted as the three At-Large members of the Executive committee. The Grants committee consists of the Chair (Allison Anderson), Michael Sorenson, Damon DeBernardi, Thomas Rose, and Adrienne Freng. Narina Nunez motioned to approve the full list of officers and Thomas Rose seconded the motion, all in favor, motion approved.

d) Zoom – Video Conferencing Option (Adrienne F.)

Adrienne Freng presented a video conferencing option for the Council called Zoom. It is a more reliable option compared to using Skype. Adrienne Freng and Brandon Schimelpfenig tested the connection and many questions were asked of Adrienne regarding Zoom. It was stated that this would be a great option for those that cannot physically make it to the quarterly meetings. Adrienne stated that she will research it a little bit more and come to the April 2018 meeting with more information on Zoom.

V. On-Going Business – Updates from:

a) Budget Report/Grant Update – Brandon S.

Title II 2016 has \$2,091.33 remaining and Title II 2017 has \$20,000.00 remaining. The solicitation for Title II 2018 is currently on-hold from the Office of Juvenile Justice Delinquency Prevention (OJJDP). It was stated this is typical when the OJJDP changes administration and that this should not affect funding.

b) Data Collection Update – Jeff Lamm

There was recently a Data Committee, VOA, and DFS conference call held to discuss adding some data points from VOA's data sheet that counties also complete. It was asked of Jeff when does he think that ROM will be ready for a public facing website and he stated that the University of Kansas could get that created rather quickly but that the data that DFS is collecting needs to be accurate and sound before it gets posted to a public website. Adrienne echoed those statements saying that previously there had been discussions about sending data reports to the participating counties first and letting them view it before it gets posted. Adrienne stated that she would be holding a conference call with the data committee and Jeff to talk about exact details of how these reports would be created and when they would be sent out. Also a new contract is currently being worked on by Jeff and he stated that with this new contract with the University of Kansas that there will funding for the ROM project through June 2019.

c) Governor's Office - Judge Gary Hartman

Judge Hartman stated the new rules for the Interstate Compact on Juveniles will become effective March 1, 2018. A question was asked of Judge Hartman regarding the updated compliance policies and the monetary fines associated with them. Judge Hartman stated that Wyoming doesn't need to worry about these kinds of fines but he stated that these fines to states are a last resort when found to be out of compliance. Usually these have to deal with states not appointing state councils or a state ICJ commissioner. He also stated that these fines would only come after any sort of litigation associated with infraction.

Narina Nunez asked Judge Hartman a question regarding increased guidance from the Governor's Office and asked if the Governor would be amenable to a yearly or twice-a-year meeting between the Council and himself to discuss any updates on what the Council is currently working on. Judge Hartman stated that was a very good idea and said that he thinks a meeting should be held at least once a year to update the Governor on what the Council is working on.

d) DFS Update – Korin Schmidt

Senior Administrator Korin Schmidt was present to discuss the current status of the Department of Family Services. She stated that the Department of Health assumed management over DFS in June 2017. She also stated that DFS has experienced some turnover in the Fiscal Services area and that there is a new interim Chief Financial Officer; Craig Spradlin. She also gave updates on the DFS budget. Both DFS and DOH are going through a lot of IT procurements regarding databases and system upgrades. Korin discussed the bill that is being introduced in Legislation this year regarding the possible merger of the Department of Family Services and Department of Health.

- e) Non-Participating State Grant (VOA) - Craig Fisgus
The Request for Proposals (RFP) for the upcoming Non-Participating State Grant award from VOA have been sent out and scoring of the proposals is going to be scheduled sometime in the week of March 19. Craig stated that he will be talking with members of the Grants committee to schedule the exact day and time to score the proposals.
- f) FACJJ Update – Clarence Thomas
Clarence was not present for an update.
- g) 2017 Annual Report
Allison Anderson stated that she is currently reformatting the 2017 Annual Report and making some minor edits. The highlights and activities areas of the Report have been merged. A draft of the Report will be sent out in the coming weeks to the Council for members to review. Jeff Lamm stated that he has reviewed some of the report deadlines that DFS is responsible for and he stated that this particular report is due to the Governor and Joint Judiciary Committee of the Wyoming State Legislature by December 31 of each year. Adrienne Freng commented that the Annual Reports should be voted on in the November meetings moving forward.

VI. Committee Reports

- a) Executive Committee – Allison Anderson
It was discussed to start scheduling the Executive meetings for the upcoming year. Allison also discussed looking at what portions of the Strategic Plan the Executive committee is responsible for and start on activities. She advised all committees to do the same.
- b) Grants Committee – Allison Anderson/Craig Fisgus
A date will need to be scheduled for the Grants committee to meet with Craig from VOA to review and score the proposals from counties for the Non-Participating State grant for the upcoming year.
- c) Best Practices – Nicole Hauser
Nicole stated that she did not have an update for the Best Practices committee.
- d) Outreach Committee – Thomas Rose
It was stated that the remaining permissions for the SACJJ logo will be pursued and updates to the SACJJ website will be finalized.
- e) Data Committee – Adrienne Freng
Adrienne stated that she will schedule a conference call with the committee between now and the April 2018 meeting.
- f) Legislative Committee – Narina Nunez
--Juvenile Bills Update
Narina stated that with the discussions made by Annie McGlothlin, Byron Oedokoven and Korin Schmidt concerning all the juvenile justice bills being introduced that the Legislative committee will be looking more into these bills and send out their feedback to the rest of the Council. Adrienne Freng stated that she would like to review the by-laws of the Council and see if there is something that can be added regarding the process for voting electronically. Damon DeBernardi stated that he did not see anything in the by-laws currently concerning this process.

- g) Youth Member Committee – Baylee McIntyre
Baylee was not present for an update.
- h) Interstate Compact for Juveniles (ICJ) – Maureen Clifton
Maureen shared ICJ statistics for Wyoming for the past fiscal year (July 1, 2016-June 30, 2017).

VII. Community Participation

- a) Laramie County Community Juvenile Services Joint Powers Board
Michael Sorenson, chair of LCCJSJPB, was present to give an update as to the current status of the Board. Tim Thorson, contracted administrator for the Board, was also present. Michael stated that their main focus during this past year was to get the crisis side of the Laramie County Juvenile Services Center running and operational. Michael also stated that the crisis shelter has shown to decrease juveniles in the detention side of the JSC and noted that as a positive. He stated that one of the biggest struggles for the Board is collecting data from all of the entities that have a stake in juvenile justice data i.e. district court, circuit court, and municipal courts.
- b) Laramie County DFS
Clint Hanes, district manager for Laramie County, and Kiersti Willms, probation supervisor, were present to discuss the Department of Family Services in Laramie County. Clint started off by sharing numbers for current open probation cases and how many each worker has including his diversion worker. Clint also stated that there has been a change in the way cases are assigned through his office. He stated that once a case was assigned in the past that it would be assigned to a worker but then if there was a change in placement the case would be assigned to another worker and he stated that will no longer happen. He stated that once the case is assigned to a worker that it will remain with that worker through the life of the case. He stated that this should help with getting the case out of the DFS system quicker and make things more streamlined. He stated that methamphetamine is on the rise as well as marijuana, alcohol, and heroin.
- c) De Facto Custody Law – Annie McGlothlin
Annie McGlothlin was present to discuss the De Facto custody bill being introduced as HB0015 during this year’s Legislature session. She explained that if a child is in custody for a year or more with a caregiver and the caregiver has provided primary financial support for a year or more then that caregiver would get De Facto custody status. She stated that she has already visited with the Governor’s Office. Narina Nunez asked Annie what she would request of the Council regarding this. Annie stated that she knows that the Council cannot lobby for bills but she asked as an individual person to please approach their legislators and have discussions concerning this.

VIII. Announcements

- a) Next Meeting
The next meeting will be on April 19-20 in Wheatland, WY.

IX. Adjournment

Motion to adjourn meeting by Nicole Hauser, Damon DeBernardi seconded the motion, motion passes, meeting adjourned at 12:05 PM.

Next Meeting: April 19-20, 2018, Wheatland, WY.