



# 2017 Annual Report

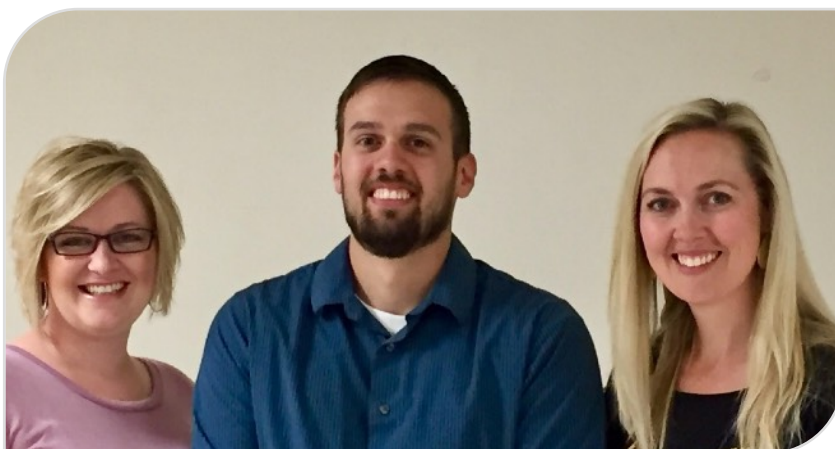
To improve the coordination and effectiveness of statewide and local delinquency prevention, juvenile justice and youth services programs.



SACJJ members supporting Child Abuse Prevention Month



Community visitors report on the juvenile issues in their communities.



SACJJ Chair- Allison Anderson, SACJJ Coordinator- Brandon Schimelpfenig, and SACJJ Vice Chair- Nicole Hauser

## Contents

Page 4	Mission and Vision
Page 5	Letter to the Governor
Page 6	2017 Highlights
Page 7	Recommendations to the Governor and Legislature

### Appendices:

Appendix A: Council Members

Appendix B: Responsibilities of the Council

Appendix C: 2017 Activities

Appendix D: JJDP Act

Appendix E: SACJJ Strategic Plan

Appendix F: VOA Report

## Mission and Vision

### MISSION

---

The mission of the SACJJ is to provide vision, training, and support for a model Juvenile Justice System in Wyoming.

### VISION

---

The vision of the SACJJ is a Wyoming where children and families will receive education, care and support to become responsible, successful citizens.

## Letter to the Governor

Dear Governor Mead, Members of the Wyoming State Legislature, and Wyoming residents:

On behalf of the Wyoming State Advisory Council on Juvenile Justice (SACJJ), I am pleased to present you with the 2017 Annual Report.

During 2017, the SACJJ continued efforts and activities targeting the work of our Strategic Plan. 2017 would mark the last full year of the current three-year strategic plan, and thus the Council sought to address all remaining achievable goals.

The SACJJ held five meetings in five different Wyoming communities, including with the Northern Arapaho and Eastern Shoshone tribes of the Wind River Indian Reservation. We were proud of the involvement of our membership in each location. It continued to be of utmost importance to the SACJJ that we recognize the unique qualities and practices of every Wyoming community, and continue to reach out and be available to receive input and information from various communities. The community presentations and community input we receive at our Council meetings has greatly assisted us in identifying unique barriers to providing quality services to juveniles, while allowing the stakeholders to share their successes.

The SACJJ worked diligently in 2017 to continue collaboration with the Wyoming Department of Family Services to establish a statewide data collection system, even as ongoing budgetary cutbacks threatened to impact these efforts. The Council continues to believe that through quality data collection appropriate recommendations as to how best serve juveniles in Wyoming can and will be made. Identifying community-level efforts, successes, and challenges through this continued data collection process are essential to reaching effective juvenile justice standards statewide.

The SACJJ, in collaboration with Volunteers of America - Northern Rockies and Governor Mead, awarded Sweetwater County with the 2017 Neal Madson Best Practices in Juvenile Justice Award. We continued strong membership involvement at meetings by utilizing teleconferencing for members who were unable to travel for various reasons. The SACJJ has also continued efforts to recruit and maintain youth membership. We heard and recognized that communities are concerned about funding for prevention and diversion opportunities and programming to keep juveniles out of the justice system. We also acknowledge the creative and necessary decisions that communities are implementing to address these challenges.

The Wyoming State Advisory Council on Juvenile Justice will continue working toward improving the juvenile justice system in Wyoming. If there are any priorities that the SACJJ should focus on, or tasks that would be helpful to the Governor and State in the upcoming year, we would appreciate hearing them. We welcome your feedback, and thank you for taking time to review our Annual Report.

Sincerely,



Allison Anderson, Chairman  
Wyoming State Advisory Council on Juvenile Justice

## 2017 Highlights

- ❖ ROM data collection has been ongoing for 1 year, with participating counties. Data collection efforts were refined in 2017, and data should be made available statewide in 2018.
- ❖ New officers and executive committee members were selected
  - Chair, Allison Anderson
  - Vice Chair, Nicole Hauser
  - Executive Committee (with the Chair and Vice Chair as members)
    - Narina Nunez
    - Shad Bates
    - Adrienne Freng
- ❖ The SACJJ updated its website and adopted a new logo. The website and logo were outdated, and these changes will allow the Council to have a more professional appearance.
- ❖ Provided recommendation to Governor Mead in support of HB 0041 and SF 0034, as written.
- ❖ Increased efforts were made to recruit youth members, with two new youth members joining the Council in 2017.
- ❖ The SACJJ completed review and work on its current three-year Strategic Plan.



## Recommendations to the Governor and Legislature

- 1) This Council recommends ongoing and additional state, county, and community-level funding support for programs engaging youth in positive ways, in an effort to reduce long-term expenditures for children in the juvenile justice arena. As a Council, we recognize and support the investment of prevention dollars being a lower-cost alternative than the placement of children in detention, which is also supported by national data.
- 2) Due to the significant increase in children with mental health issues coming into care and the juvenile justice system in Wyoming, it is the recommendation of this Council that the Governor look into any opportunities that would provide more intensive empirically supported mental health treatment services statewide.
- 3) To establish a more consistent, statewide understanding of diversion options and best practices for children, this Council recommends the State of Wyoming invest time and/or dollars into research and training options for all entities working with the juvenile justice system.
- 4) This Council recommends the State provide verbal and, when reasonable, financial support to local communities to maintain community-based diversion programming, crisis shelters, and other community-based resources working to keep youth out of detention facilities, when appropriate.
- 5) This Council encourages the continued relationships and involvement of ex-officio members from the Governor's Office, Wyoming Legislature, Wyoming Attorney General's Office, Wyoming Department of Education, Wyoming Department of Health, Wyoming Department of Family Services, and all other applicable entities, to ensure the best representation and collaboration around improving the Wyoming juvenile justice system.
- 6) This Council would recommend identifying community-level efforts, successes, and challenges through data collection, which is essential to reaching effective juvenile justice standards statewide.

## Appendices



## Appendix A: Wyoming State Advisory Council on Juvenile Justice Members

<b>MEMBERS</b>	<b>REPRESENTS</b>	<b>CITY</b>	<b>JUDICIAL</b>
Allison Anderson	Chair	Cheyenne	District 1
Nicole Hauser	Vice-Chair	Laramie	District 2
H. Steven Brown	Government	Casper	District 7
Lisa Finkey	Non-Governmental	Gillette	District 6
Michael Sorenson	Government	Cheyenne	District 1
Adrienne Freng	Government	Laramie	District 2
Gary Gilmore	Wyoming Boys School	Worland	District 5
Steffany Stephenson	Youth Member	Rock Springs	District 3
Damon DeBernardi	Government	Rock Springs	District 3
Shane Johnson	Government	Kemmerer	District 3
Chris Jones	Wyoming Girls School	Sheridan	District 4
Seth Marshall	Youth Member	Laramie	District 2
Bavlee McIntyre	Youth Member	Douglas	District 8
Narina Nunez	Government	Laramie	District 2
Shad Bates	Non-Governmental	Torrington	District 8
Bryan Skoric	Government	Cody	District 5
Rene Kemper	Non-Governmental	Douglas	District 8
Clarence Thomas	Tribal	Ft Washakie	District 9
Madison Bates	Youth Member	Torrington	District 8
Thomas Rose	Non-Governmental	Dubois	District 9
Alex Cooley	Youth Member	Torrington	District 8
<b>EX OFFICIO MEMBERS</b>			
Christina McCabe	Attorney General's Office		
Rep. Bob Nicholas	ICJ - Wyoming State Legislature		
Gary Hartman	Governor's Office		
Nicole Gilbert	Dept. of Health		
Jo Ann Numoto	Dept. of Education		
<b>ICJ MEMBERS</b>			
Gary Hartman	Governor's Office		
Maureen Clifton	Dept. of Family Services		
Holly Meyer	Dept. of Health		
Rep. Bob Nicholas	Wyoming State		

SACJJ Coordinator: Brandon Schimelpfenig

(Updated 12/2017)

## Appendix B: Responsibilities of the Council

The State Advisory Council on Juvenile Justice (SACJJ) was created within the Office of the Governor by the Wyoming Legislature in 1997. The Council receives operational funds from the Department of Justice and serves as the State Advisory Group (SAG) under the Federal Juvenile Justice Delinquency Prevention Act (JJDP). Per Wyoming Statute, members must have training, experience and special knowledge concerning the prevention and treatment of juvenile delinquency and administration of juvenile justice [W.S. 14-10-101(a)].

The Advisory Council shall be made up of members having training, experience or special knowledge concerning the prevention and treatment of juvenile delinquency or the administration of juvenile justice.

The State Advisory Council on Juvenile Justice is required, per Wyoming Statute 14-10-101(f) to:

- (i) Advise the Governor in the development and review of the state's juvenile justice planning;
- (ii) Assist communities in the formation of community juvenile services boards;
- (iii) Make recommendation for an equitable funding formula for distribution of funds to community juvenile service boards;
- (iv) Be afforded the opportunity to review and comment on all juvenile justice, delinquency prevention and juvenile services grant applications prepared for submission under any federal grant program by any governmental entity of the state;
- (v) Review the progress and accomplishments of state and local juvenile justice, delinquency prevention and juvenile services projects;
- (vi) At the direction of the Governor, assist communities to collect, compile and distribute data relating to juvenile justice, delinquency prevention and juvenile services, including but not limited to, an inventory of programs and services available in each county of the state. The council shall then identify and make recommendations with regard to areas for which an unfulfilled need for services or programs exists;
- (vii) Develop recommendations concerning establishments of priorities and needed improvements with respect to juvenile justice, delinquency prevention and juvenile services and report its recommendations to the Governor and joint judiciary interim committee annually, on or before December 31;

(viii) Review and analyze the proposed budget for each entity of state government which utilizes state or federal funds to administer or provide juvenile justice programs and services and make recommendations to the Governor; and

(ix) Coordinate the efficient and effective development and enhancement of state, local and regional juvenile justice programs.

In addition to these State responsibilities, the Council works to promote national goals contained in the federal Juvenile Justice and Delinquency Prevention Act. While past Council reports have focused on promoting “compliance” with the federal goals in order to receive these federal funds, it is important to understand that these federal goals are fully consistent with evidence-based juvenile delinquency prevention and help provide critical information and support to the Council’s State duties. These goals include:

- Eliminating the use of jail and juvenile detention as punishment for juveniles for acts that would not be a crime if they were an adult. These include smoking and alcohol use, curfew violations and runaways. These laws are intended to protect the youth from inappropriate choices because of their age and lack of decisional capacity. Research clearly demonstrates that the use of detention to punish these behaviors actually increase future offenses.
- Ensuring that youth who do commit crimes are held separately from adult offenders. Again the evidence is clear that youth are extremely vulnerable to victimization by adult offenders. Even incidental exposure to adult offenders increases the likelihood that the youth will commit future offenses. This increase occurs even when the youth’s exposure occurs through popular “scared straight” or similar programs where adult offenders attempt to scare, mentor, advise or otherwise persuade youth to change their ways.
- Tracking and reducing disproportionate minority contact with law enforcement. Collecting data that includes information about race helps us understand and develop better interventions for our minority youth. While Wyoming’s population may be less diverse, there is clearly a need to attend to overrepresentation of Native American, Hispanic, and African American youth in order to improve our success with these populations.

[See JJDPA ACT for further information on the requirements of the JJDPA]

## Appendix C: 2017 Activities

The Council consists of eight sub-committees that meet during regular SACJJ meetings and throughout the year; Executive, Grants, Outreach, Data, Best Practices, Legislative, Youth Members and Interstate Compact on Juveniles (ICJ). There were five scheduled Council meetings in 2016. Following is a brief overview of the meetings.

January 19- 20, 2017

Cheyenne, Wyoming

- ❖ Community Participation
  - Wyoming Children's Law Center Inc. – Donna Sheen
  - Laramie County CJSJPB Update – Mike Sorenson, Eric Kent, Gay Van Horn, Monique Meese, and Kiersti Willms
- ❖ SACJJ Website Update Presentation – Dave Lerner
- ❖ Election of Officers
  - Chair, Allison Anderson
  - Vice Chair, Nicole Hauser
  - Executive Committee (with the Chair and Vice Chair as members)
    - Narina Nunez
    - Shad Bates
    - Adrienne Freng
- ❖ Grant Committee Election (with the Chair as a member)
  - Thomas Rose
  - Adrienne Freng,
- ❖ Legislative Update
- ❖ Agency Updates
- ❖ Committee Reports

April 21 – 22, 2017

Rawlins, Wyoming

- ❖ Community Participation
  - Carbon County CJSB – Dawnessa Snyder
  - Carbon County Crisis Center- Holly Law
  - Carbon County Department of Family Services Diane Kulmus and Heidi Helm
- ❖ Responded to the Federal Advisory Committee for Juvenile Justice (FACJJ) Survey
- ❖ Agency Updates
- ❖ Committee Updates

June 22-23, 2017  
Sundance, Wyoming

- ❖ Community Participation
  - Crook County CJSB – Dave Osborne
  - Crook County Department of Family Services- Amanda Gaskin and Betty Heineke
- ❖ Discussion
  - Youth membership
- ❖ Strategic Plan Review
- ❖ Agency Updates
- ❖ Committee Reports

September 21-22, 2017  
Wind River Indian Reservation, WY

- ❖ Community Participation
  - Eastern Shoshone DFS- Vernalyn Bearing, Mary Kane, and Leslie Shakespeare
  - Northern Arapaho DFS – Rachel Felter and Alfred Duran
  - Carol Justice
- ❖ OJJDP Reauthorization Progress Update – Craig Fiskus
- ❖ Council Discussion
  - Increasing the presence of the SACJJ by using social media
  - 2018 Strategic Planning
- ❖ Agency Updates
- ❖ Committee Reports

November 16- 17, 2017  
Casper, Wyoming

- ❖ Community Participation
  - Natrona County DFS & CJSB- Paul Fritzler and Wayne Beatty
  - Children's Advocacy Project Center – Stacy Nelson
  - Natrona County Juvenile Detention Center – Tim O'Daniel
- ❖ Membership update
  - Rene Kemper has been appointed to the Council by the Governor for a three-year term.
- ❖ 2017 Final Strategic Plan Review and 2018 Preparation
- ❖ Agency Updates
- ❖ Committee Reports

## Appendix D: Juvenile Justice and Delinquency Prevention (JJDP)

### The Four Core Requirements

The JJDP act contains four core requirements in order to receive formula grant funding from the Office of Juvenile Justice and Delinquency Prevention. The Council endorses these requirements in both their policy recommendations and funding priorities:

- Deinstitutionalization of Status Offenders (DSO)

Juveniles who are charged with or who have committed offenses which would not be criminal if committed by an adult (i.e.: status offenders) and non-offenders, shall not be placed in secure detention or secure correctional facilities. The following are considered status offenses: truancy, runaway, violations of curfew, underage possession and/or consumption of tobacco products, and underage alcohol offenses.

- Sight and Sound Separation (Separation)

Juveniles alleged to be or found to be delinquent, as well as status offenders and non-offenders, cannot be detained or confined in any institution in which they have sight or sound contact with adult offenders.

- Adult Jail and Lock-up Removal

(Jail Removal) Juveniles who are accused of delinquent acts may not be held in a secure area of an adult jail or lockup for longer than six hours, while remaining separated by sight and sound from adult offenders.

- Disproportionate Minority Contact (DMC)

States are required to address juvenile delinquency prevention efforts and system improvement efforts designed to reduce the disproportionate number of minority youth who come in contact with the Juvenile Justice System.

**WYOMING STATE ADVISORY COUNCIL  
ON JUVENILE JUSTICE  
STRATEGIC PLAN | 2015 - 2018**

<b>Priority   Community Involvement</b>	
<b>Goal</b>	<b>By June 2016, SACJJ will improve community stakeholder involvement at the full SACJJ meetings.</b> This will be measured by attendance taken at meetings (number of participants, number of different entities present). <b>Goal Sponsor: Executive Committee</b>
<b>Objective</b>	By November 2015, SACJJ will have an approved written plan to improve community stakeholder involvement at full SACJJ meetings focusing on increasing both the number of participants in attendance and the different types of entities in attendance. The plan will include the following:

<p style="text-align: center;"><b>Action</b></p>	<ul style="list-style-type: none"> <li>➤ A deadline for the Executive Committee to review the current list of invitees held by the DFS coordinator.</li> <li>➤ A deadline for the Executive Committee, in conjunction with the Outreach Committee, to develop a revised list of invitees to include past invitees and other necessary/desired parties/groups including those that are not strictly related to punitive sectors of the juvenile justice system.</li> <li>➤ A process or checklist to ensure that local Community Juvenile Services Boards, DFS local offices, county attorneys, judges and other stakeholders (including non-punitive groups) receive invitations to meetings in their area/jurisdiction.</li> <li>➤ A process or checklist to ensure that the Executive Committee, prior to every full SACJJ meeting, identifies any additional parties/groups beyond the established invitee list to be invited to the upcoming SACJJ full meeting with the assistance of SACJJ members. This would most likely include those entities specific to a certain community, but not necessarily applicable to all communities.</li> <li>➤ A process or checklist to ensure that after the executive committee meeting, the Executive Committee forwards its list of invitees for the upcoming community to the DFS SACJJ coordinator.</li> <li>➤ A process or checklist to ensure that the DFS SACJJ coordinator sends invitations to the list of invitees identified by the Executive Committee. (Invitations to these groups/parties determined by Executive Committee will include a request for invitees to pass along the invitation to other interested parties, as appropriate).</li> </ul>
<p style="text-align: center;"><b>Goal</b></p>	<p><b>By December 2017, the SACJJ will maintain and increase contact with community stakeholders in juvenile justice across the state. Goal Sponsor: Executive and Outreach Committees</b></p>



<b>Objective</b>	By December 2015, the Executive Committee will develop a guideline for SACJJ members to follow in order to increase contact with community stakeholders through dissemination of information.
<b>Action</b>	<ul style="list-style-type: none"> <li>➤ This guideline will include a description of the types of information that are appropriate for dissemination.</li> <li>➤ This guideline will include instructions to SACJJ members on whether and when and to whom to forward information shared.</li> <li>➤ The Executive Committee will present this guideline to other members of the SACJJ.</li> <li>➤ By June 2016, the Youth and Outreach Committees will evaluate the SACJJ website and prepare a proposal of suggested changes &amp; enhancements for discussion and review by the full council. If approved, any changes or enhancements will be completed on the website by December 2016.</li> </ul>
<b>Objective</b>	The SACJJ will continue the annual award for “Best Practices in Juvenile Justice” to recognize outstanding communities for their efforts in juvenile justice.
<b>Action</b>	<ul style="list-style-type: none"> <li>➤ The SACJJ Chairperson and Outreach Committee will present the award, annually, to the selected county, in collaboration with VOA, at the Fall SACJJ meeting.</li> <li>➤ The Outreach Committee, in collaboration with VOA, will ensure a press release acknowledging the award and selected county is released within two weeks of the presentation.</li> </ul>
<b>Objective</b>	The SACJJ will increase its efforts to recognize communities statewide for juvenile justice efforts.

<b>Action</b>	<ul style="list-style-type: none"> <li>➤ By December of each calendar year, the Outreach Committee will draft, and the Executive Committee will send, annual letters to community stakeholders in appreciation for work being done in the area of juvenile justice. These annual letters will recognize juvenile justice efforts, progress and excellence in the communities. These letters will be sent to stakeholders identified by the Executive Committee (County Attorneys/CJSBs/Other) in each county and will include the dates of each SACJJ meeting that year.</li> </ul>
---------------	---

<b>Priority   Invested and Active Membership</b>	
<b>Goal</b>	<p><b>By December 2016, the SACJJ will increase the overall participation and involvement of all SACJJ members in the meetings and work of the Council.</b> This will be measured by attendance at full meetings, number of committee meetings between full meetings, attendance at committee meetings, number of agenda items presented by different committees. <b>Goal sponsor: Executive and Youth Member Committees.</b></p>
<b>Objective</b>	<p>By June 2016, the SACJJ will increase the number of meetings being attended by, and overall participation of, appointed youth members to the Council. This will be measured by attendance of youth members and number of agenda items at each full SACJJ meeting presented by youth members.</p>

<b>Action</b>	<ul style="list-style-type: none"> <li>➤ The Outreach and Youth Members committees will collaboratively explore youth involvement alternatives to improve youth member retention and recruitment. They will develop a plan, with ideas to present to all SACJJ members for input.</li> <li>➤ The Youth Members Committee will create a list identifying existing youth organizations/clubs/groups, as well as the Wyoming Boys' School and Girls' School, who may be appropriate outlets for recruitment of youth members to the SACJJ. These outlets could also be utilized to collect more youth-perspective input to share with the SACJJ as a whole.</li> </ul>
<b>Objective</b>	<p>Explore alternative methods of participation for SACJJ members who are not able to be physically present at full meetings.</p>
<b>Action</b>	<ul style="list-style-type: none"> <li>➤ By January 2016, the Executive Committee will explore opportunities and challenges associated with video conferencing or teleconferencing options for full meetings and report back to the entire SACJJ for a decision to move forward. This exploration will involve input from the DFS SACJJ Coordinator who assists in meeting location planning.</li> </ul>
<b>Objective</b>	<p>Beginning before its December 2015 meeting, the SACJJ will gather input on community participation and agenda items from all members prior to each full meeting.</p>
<b>Action</b>	<ul style="list-style-type: none"> <li>➤ Prior to each Executive Committee meeting, the Executive Committee will request agenda items from SACJJ members and inquire to SACJJ members what community participation should be included at the upcoming meeting.</li> </ul>

Objective	Beginning at the April 2016 SACJJ meeting, all committees will be required to present a report at the full SACJJ meetings. This committee report will detail the action taken by the committee between the full SACJJ meetings, or reason for no action by the committee. These committee reports will be permanent agenda items.
Action	<ul style="list-style-type: none"> <li>➤ Each set committee will meet/conference call/communicate via email between each scheduled full meeting, as led by the designated committee chairperson.</li> <li>➤ The committee chairperson, or designee, will draft an update from this meeting/call/communication and present this update at the Council's next full meeting.</li> </ul>
Goal	<p><b>By December 2016, the SACJJ will have an established training program and process for all new members, to help them understand the roles, responsibilities and work of the Council.</b> This goal will be measured by the completion of training curriculum (written plan), and the percentage of new members who received the required training and notebook in the allotted timeframe each year. <b>Goal sponsor: Executive Committee.</b></p>
Objective	A new member training curriculum will be developed by September 2016, with coordination of committees as deemed appropriate by the SACJJ Chairperson.

<b>Action</b>	<ul style="list-style-type: none"> <li>➤ The Executive Committee, and other committees as appropriate, will develop a 4 hour training for new members addressing roles and responsibilities of the Council, its statutory authority, a brief history of the Council, current efforts and work, information about committee work, and general information about juvenile justice services and processes in Wyoming.</li> <li>➤ An informational Council notebook will be given to new members during new member training and also made available through electronic means.</li> <li>➤ All newly appointed members of the SACJJ are required to receive new member training within six (6) months of their appointment. (Re-appointments will not be required).</li> </ul>
---------------	--

<b>Priority   Continued Improvement of the Juvenile Justice System in Wyoming</b>	
<b>Goal</b>	<p><b>By December 2018, the SACJJ will have worked with communities to reduce the Number of Court Involved Youth by assisting communities and making recommendations, where appropriate, for the adoption of effective diversion programs.</b> This will be measured by the reduction in court-involved youth in each community measured and statewide, (must have baseline data) and increased number of effective diversion programs. <b>Goal sponsor: Best Practices Committee.</b></p>
<b>Objective</b>	<p>Identify current community-based programs which target juveniles to prevent entry into formal court systems and identify resources and authority to create additional programs.</p>

<b>Action</b>	<ul style="list-style-type: none"> <li>➤ The SACJJ will request that VOA survey each county and provide a report of current resources/programs used statewide by July 2016.</li> <li>➤ By July 2017, the SACJJ will review the information provided by VOA and create recommendations or next-steps surrounding these programs, as appropriate. This report will also be shared with county stakeholders across the state pursuant to the recommendations.</li> </ul>
<b>Objective</b>	Recommend a reduction of court-involved youth by 10% by January 2017, to be determined by recommendations in previous objective's report.
<b>Action</b>	<ul style="list-style-type: none"> <li>➤ The SACJJ will assess data, from the ROM tool with DFS or other associated data, on the amount of court-involved youth over a 3-year time period.</li> <li>➤ Analyze and recommend ways to promote programs/methods that reduce court-involved youth, as evidenced by assessment of existing services.</li> </ul>

<b>Priority   Data</b>	
<b>Goal</b>	<p><b>By June 2017, the SACJJ will, in collaboration with DFS, improve the data reporting of statewide juvenile justice data.</b> This will be measured by implementation of the plan proposed with DFS to the Governor's Office regarding the ROM tool and baseline data study, and the reports generated from that tool and study. <b>Goal sponsor: Data Committee</b></p>
<b>Objective</b>	By September 30, 2016, the SACJJ will complete the first review of statewide data collected by the ROM tool with DFS.

<b>Action</b>	<ul style="list-style-type: none"> <li>➤ The SACJJ will vote on DFS' data proposal of the ROM tool by June 2015.</li> <li>➤ The SACJJ, specifically the Data Committee, will collaborate with DFS to identify participating counties, develop standard definition of terms, implement the proposed plan (voted on in June 2015), and to train community members in data collection.</li> <li>➤ After implementation of the ROM tool by DFS, the SACJJ will begin to look at data collected by the system at each meeting. By June 2017, the SACJJ will have begun developing a report, compiling data collected by the ROM tool, and will disseminate this report to stakeholders by January 2018.</li> </ul>
<b>Objective</b>	In collaboration with DFS, a baseline study will be developed as part of the proposed funding allocation for juvenile justice data collection by DFS. The SACJJ will assist with the development and collection of information for this study, as needed.
<b>Action</b>	<ul style="list-style-type: none"> <li>➤ The SACJJ Data Committee will meet with DFS by December 2015 to establish a timeline and initial details for the baseline study.</li> <li>➤ Upon the completion of the baseline study, the SACJJ will disseminate the results and information found in the study to stakeholders by January 2018.</li> </ul>

<b>Priority   SACJJ Authority</b>	
<b>Goal</b>	<p><b>By December 2016, the SACJJ will clearly define the roles and responsibilities of the Council.</b> This will be measured by the completion of the documents required below: recommendations letter to governor, legislature etc; roles and responsibilities document. <b>Goal Sponsor: Executive and Legislative Committees.</b></p>

<b>Objective</b>	By March 2016, the SACJJ Legislative Committee will conduct a statutory review of SACJJ statutory authority and recommend amendments, if any, to the Joint Judiciary committee.
<b>Action</b>	<ul style="list-style-type: none"> <li>➤ By December 2015, the SACJJ Legislative Committee will review the SACJJ authorizing statutes and write a report to be given to the full council detailing any recommended changes to the statutes.</li> <li>➤ By March 2016, the SACJJ will have amended the report written by the SACJJ legislative committee to include any changes/recommendations and will provide that report to the Governor, state agency stakeholders and, if approved by the Governor, the Joint Judiciary Interim Committee.</li> </ul>
<b>Objective</b>	By January 2016, the Executive Committee will draft a document to be reviewed and approved by the full council, defining the roles and responsibilities for SACJJ members.
<b>Action</b>	<ul style="list-style-type: none"> <li>➤ The Executive Committee will review appropriate documentation, statutes, regulations, state agency and governor guidance and other commitments etc. to define the roles and responsibilities of the SACJJ board members, and the relationships with the SACJJ will have with collaborative partners.</li> <li>➤ Once roles and responsibilities are defined, the Executive Committee will draft a document to be presented to the full council at the January 2016 meeting.</li> <li>➤ The SACJJ will adopt/amend, then approve the handout/document at the January 2016 meeting and will commit to the defined roles and responsibilities.</li> <li>➤ The document will become part of the council member notebooks and will be provided to each new board member at new member training.</li> </ul>



<b>Objective</b>	By December 2016, the SACJJ will fully comply with its statutory requirements, or report to the governor and the legislature which requirements with which it is unable to comply and the reason for its inability to comply.
<b>Action</b>	<ul style="list-style-type: none"> <li>➤ For the 2015 annual report, the Executive Committee will report on the activities of the SACJJ including its activities in compliance with its statutory authority and requirements.</li> <li>➤ By June 2016, the Legislative Committee will review the statutory authority and make recommendations as to what committee each statutory authority/requirement should be assigned. Upon the assignment of the specific statutory authority/requirement, the committees will report their findings to the Executive Committee of the work done by the SACJJ that year to meet the authority/responsibility. These reports to the Executive Committee will be due November 1 of each year. Beginning in 2016, these reports will be included in the annual report of the SACJJ.</li> </ul>
<b>Objective</b>	Upon any significant change in statutory authority, the SACJJ will need to make amendments to its roles and responsibilities document and bylaws.
<b>Action</b>	<ul style="list-style-type: none"> <li>➤ Upon any statutory changes made during the 2017 legislative session, the Executive Committee will determine whether the changes necessitate a revision to SACJJ bylaws and roles and responsibilities document.</li> <li>➤ The Executive Committee will facilitate a discussion regarding the need for revisions to the bylaws and document which bylaws need to be revised by the June 2017 meeting.</li> <li>➤ At the June 2017 meeting, the Executive Committee will assign the work of revising the bylaws to specific committee.</li> </ul>

# Appendix F: VOA Report



VOLUNTEERS OF AMERICA  
1876 S. Sheridan Ave.  
Sheridan, WY 82801

December 29, 2017

TO: State Advisory Council on Juvenile Justice (SACJJ)  
FROM: Craig Fisgus, Volunteers of America Northern Rockies (VOA)  
RE: 2017 Annual Report

## Compliance Monitoring

- Completed compliance monitoring for FY 2016 (10/1/15 – 9/30/16).
  - Submitted compliance monitoring report to the Office of Juvenile Justice and Delinquency Prevention (OJJDP) on 3/31/17.
  - Completed compliance monitoring of 30 out of 54 (56 percent) secure facilities and eight out of 88 (9 percent) nonsecure facilities from October 2016 through January 2017. Conducted site visits of the following:
    - Twenty-nine (29) adult jails/lockups
    - Four (4) juvenile detention centers (Campbell, Laramie, Natrona, and Sweetwater counties)
    - Four (4) court holding facilities (Campbell, Fremont, Laramie, and Natrona counties)
    - One (1) crisis shelter/group home
  - Reclassified one facility (Sheridan Police Department) as being nonsecure.
  - Changed status of Sublette County to nonparticipating.
  - Identified the following issues during the course of the compliance monitoring process:
    - Lack of resources to manage mental health issues in detention population, both juveniles and adults.
    - Challenges inherent in maintaining sound separation in booking areas/holding cells and in court holding areas.
    - Lack of clarity regarding the application of the Rural Exception delineated in the Juvenile Justice and Delinquency Prevention Act of 2002 (JJDP Act).
- Evaluated the sound separation levels in the booking area of Fremont County's detention center on 7/21/17. Worked with county personnel to establish a process by which the county could maintain sound separation between juvenile offenders and adult inmates. Will significantly reduce the number of Separation violations recorded in that facility. VOA appreciates Sheriff Skip Hornecker's willingness to address this issue, and we thank his staff for their courtesy and professionalism. In addition, VOA recognizes the following for their initiative and leadership through this process:
  - Melinda Cox, Director, Juvenile Justice Services of Fremont County
  - Lt. Kathy Mosbrucker, Detention Administrator, Fremont County Sheriff's Office
  - Susan Shipley, Director, Treatment Courts of Fremont County
- Initiated compliance monitoring for FY 2017 (10/1/16 – 9/30/17).
  - Completed site visits of the following as of 12/31/17:
    - Twenty-six (26) adult jails/lockups
    - Three (3) juvenile detention centers (Campbell, Laramie, and Sweetwater counties)
    - Four (4) court holding facilities (Campbell, Johnson, Laramie, and Lincoln counties)
    - Two (2) campus/university security offices
    - Three (3) residential treatment centers
    - Eight (8) crisis shelters/group homes

## Disproportionate Minority Contact (DMC)

- Provided technical assistance to the following:
  - Melissa Irvine, Peggy Trent, and Tai Wright from Albany County on 2/28/17.
- Participated in OJJDP's DMC training via webinar on 9/13/17 – 9/14/17.
- Participated in two conference calls with the Wyoming Department of Family Services (DFS) and the SACJJ's Data Committee to assess the possibility of consolidating the data collection processes for DMC and for DFS's Results Oriented Management (ROM) juvenile justice database. Calls took place on 10/6/17 and 11/2/17.

- Provided written feedback to counties submitting DMC data in their quarterly reports both for the 2014/2015 and for the 2017-2018 OJJDP/VOA subgrants. The project period for the 2014/2015 funding ended on 3/31/17, while the project period for the 2017-2018 funding began on 4/1/17.

#### Juvenile Jail Roster

- Conducted the following reviews of Juvenile Jail Roster data:

	Name of Facility	Dates	Case Manager Name	Case Manager Agency
1)	Campbell County Juvenile Detention Center	2/22/17 5/5/17 9/26/17	Charlene Edwards	Campbell County Attorney's Office
2)	Fremont County Sheriff's Office	7/20/17 9/5/17	Melinda Cox	Fremont County Youth Services
3)	Laramie County Juvenile Services Center	4/25/17	Jamie Eaton	Laramie County Sheriff's Office
4)	Regional Juvenile Detention Center	5/2/17 10/10/17	Melissa Patterson	Natrona County Sheriff's Office
5)	Sweetwater County Juvenile Detention Center	3/8/17	Karin Kelly	Sweetwater County Juvenile Probation

- Conducted data entry training for the following:
  - Holly Shipley, Platte County, on 10/27/17.

#### OJJDP Funding

- Distributed 2017-2018 subgrant funding from the 2016 supplement to the 2015 Nonparticipating State Award.
  - The project period for this round of funding was 4/1/17 – 3/31/18.
  - Received 11 applications prior to 1/9/17 deadline.
  - Reviewed applications with the SACJJ's Grants Committee in Cheyenne on 2/21/17.
  - Notified recipients of award amounts on 3/31/17.
  - Distributed award packets on 6/19/17.
- Submitted application for the 2017 supplement to the 2015 Nonparticipating State Award to OJJDP on 7/6/17. On 9/20/17, OJJDP notified VOA that it would receive a \$380,000 award as a supplement to the 2015 Nonparticipating State Award. The project period would be 10/1/15 – 9/30/20.
- Conducted a conference call on 8/11/17 with 13 individuals from nine of the 11 counties that are currently receiving OJJDP subgrant funding from VOA. Reviewed procedures and definitions for collecting data for the quarterly reports submitted as part of the reimbursement process. Focused in particular on the DMC data that counties are compiling.
- Met with the following on 9/6/17 to discuss tribal passthrough funding:
  - Rory Tendore, Eastern Shoshone Juvenile Services
  - Rachel Felter, Northern Arapaho Department of Family Services

#### Other

- Presented Wyoming's 2016 "Neal D. Madson Excellence in Juvenile Justice Award" in partnership with the SACJJ to Sweetwater County in Rock Springs, WY, on 3/8/17. Dan Erramouspe (Sweetwater County and Prosecuting Attorney's Office), Karin Kelly (Sweetwater County Department of Juvenile Probation), and Sheriff Mike Lowell (Sweetwater County Sheriff's Office) accepted the plaque on behalf of the county.

#### Attachments:

##### **Table 1: OJJDP/VOA Nonparticipating State Award Summary**

Table 1  
OJJDP/VOA Nonparticipating State Award Summary

Year of Award	2007	2008	2009	2010	2011	2012	2013	2014	2015	2015 (2016 Supplement)
Grant Period	10/1/07 – 6/30/11	10/1/08 – 9/30/12	10/1/09 – 9/30/12	10/1/10 – 9/30/13	10/1/11 – 9/30/14	10/1/12 – 9/30/15	10/1/13 – 9/30/16	10/1/14 – 9/30/17	10/1/15 – 9/30/18	10/1/15 – 9/30/19
Grant Status	Closed	Closed	Closed	Closed	Closed	Closed	Closed	Closed	Active	Active
Amount of Award	\$1,140,000	\$570,000	\$570,000	\$570,000	\$570,000	\$380,000	\$380,351	\$380,000	\$380,000	\$380,000
Total Amount of Subgrants <sup>1</sup>	\$859,197	\$434,482	\$367,267	\$265,470	\$263,319	\$453,377 (combined funding from 2012 and 2013 awards)	\$432,370 (combined funding from 2014 and 2015 awards)	\$170,454		
Subgrant Contract Period	10/1/08-9/30/10	4/1/10-9/30/11	10/1/11-9/30/12	10/1/12-9/30/13	10/1/13-9/30/14	10/1/14 – 9/30/15	10/1/15 – 3/31/17	4/1/17 – 3/31/18		
County (or Agency) Subgrant Recipients	1) Albany 2) Big Horn 3) Campbell 4) Fremont 5) Goshen 6) Hot Springs 7) Johnson 8) Laramie 9) Platte 10) Sheridan 11) Sublette 12) Sweetwater 13) Teton 14) Uinta 15) Washakie 16) WRTYP*	1) Albany 2) Campbell 3) Fremont 4) Goshen 5) Hot Springs 6) Johnson 7) Laramie 8) Platte 9) Sheridan 10) Sublette 11) Sweetwater 12) Teton 13) Uinta 14) Washakie 15) WRTYP*	1) Albany 2) Campbell 3) Fremont 4) Goshen 5) Hot Springs 6) Johnson 7) Laramie 8) Platte 9) Sheridan 10) Sublette 11) Sweetwater 12) Teton 13) Uinta 14) Washakie 15) WRTYP*	1) Albany 2) Campbell 3) Fremont 4) Goshen 5) Hot Springs 6) Johnson 7) Laramie 8) Platte 9) Sheridan 10) Sublette 11) Sweetwater 12) Teton 13) Uinta 14) Washakie 15) Wind River Reservation	1) Albany 2) Campbell 3) Carbon 4) Fremont 5) Goshen 6) Hot Springs 7) Johnson 8) Laramie 9) Platte 10) Sheridan 11) Sublette 12) Sweetwater 13) Teton 14) Uinta 15) Washakie 16) Wind River Reservation	1) Albany 2) Campbell 3) Carbon 4) Fremont 5) Goshen 6) Hot Springs 7) Johnson 8) Laramie 9) Platte 10) Sheridan 11) Sublette 12) Sweetwater 13) Teton 14) Uinta 15) Washakie 16) Wind River Reservation	1) Albany 2) Campbell 3) Carbon 4) Fremont 5) Goshen 6) Hot Springs 7) Johnson 8) Laramie 9) Platte 10) Sheridan 11) Sublette 12) Sweetwater 13) Uinta 14) Washakie 15) Wind River Reservation	1) Albany 2) Campbell 3) Carbon 4) Fremont 5) Goshen 6) Hot Springs 7) Johnson 8) Laramie 9) Platte 10) Sheridan 11) Sublette 12) Sweetwater 13) Uinta 14) Washakie 15) Wind River Reservation	1) Albany 2) Campbell 3) Carbon 4) Fremont 5) Goshen 6) Hot Springs 7) Johnson 8) Laramie 9) Platte 10) Sheridan 11) Sublette 12) Sweetwater 13) Uinta 14) Washakie 15) Wind River Reservation	1) Albany 2) Campbell 3) Carbon 4) Fremont 5) Goshen 6) Hot Springs 7) Johnson 8) Laramie 9) Platte 10) Sheridan 11) Sublette 12) Sweetwater 13) Uinta 14) Washakie 15) Wind River Reservation

\*WRTYP = Wind River Tribal Youth Program

<sup>1</sup>Included tribal passthrough monies, with the most recent amounts identified below:

YEAR	AMOUNT
FY 2012	\$9,210
FY 2013	\$9,359
FY 2014	\$9,658
FY 2015	\$9,658
FY 2016	\$9,460