

## **Final Report**

Wyoming State Advisory Group (SAG) Training  
**Project # WY-11-75-SAG-0075**

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**July 14-15, 2011**

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# **Report**

## **TA Background**

In June 2011 Development Services Group (DSG) responded to a request by the Wyoming State Advisory Council on Juvenile Justice (SACJJ), the State Advisory Group (SAG) for the State of Wyoming, requested Technical Assistance (TA) in the form of review and revision of the SAG strategic plan as part of a one and one half-day meeting of the SACJJ. This TA request continues a number of similar TA requests as the SACJJ continues to work toward full compliance with the Juvenile Justice and Delinquency Prevention Act (JJDP Act) and potentially to Participating State status. This training was designed to both remind the SACJJ of their progress to date and to assist in a major review and revision of the current strategic plan (adopted in June 2009). As part of this training efforts and ideas relating to youth recruitment and retention were also sought and were incorporated in the second day of the training. Wyoming is a Nonparticipating state under the federal Juvenile Justice and Delinquency Prevention Act.

Thomas Begich, a Past Chair of the Alaska Juvenile Justice Advisory Committee and the Coalition for Juvenile Justice (CJJ) was requested to facilitate this training. A conference call and e mails between Mr. Begich, Julia Laskorunsky of DSG and Laurie Lamm and Beth Evans of the SACJJ identified key roles, solidified the agenda and helped identify current youth recruitment and retention material to be used for the training. The training was held in Lander, Wyoming on July 14<sup>th</sup> and 15<sup>th</sup>, 2011.

A summary discussion of the training follows. Recommendations and suggestions are contained at the end of the report narrative.

## Detailed Report: Training Day

### Training Background

Key preparation for this training included review of all prior Strategic Plans (back to 2006), review of current material and achievements of the SACJJ, and review of current material on youth recruitment and retention. As part of this process, the facilitator requested that Volunteers of America (VOA) current recipient of the State Title II grant, prepare a detailed statistical report for presentation at the meeting.

The Facilitator identified a number of prior “Goals” and “Objectives” from older plans and quickly determined that the SACJJ had made tremendous progress on those earlier goals – particularly in the past few years. It also seemed clear to the facilitator that this information might not be as readily clear to the SACJJ members, staff, or VOA personnel. The Agenda was designed to ensure that the entire group was aware of the progress. Reports from both the Data Committee (in writing) relating to the Data “Theme” and of VOA (as a presentation) for the Public Presence “Theme” were arranged to facilitate the planning process.

The meeting was designed to begin with a business meeting of the SACJJ from 9:30 am through noon on July 14<sup>th</sup>. This was to be followed by a review of SACJJ progress and the revision of the Strategic Plan.

### Training Day 1: Strategic Planning

While this report will not reflect the business meeting activities in detail, it should be noted that VOA gave a tremendously detailed review of current compliance rates, identification of key patterns of practice that underscored compliance issues, progress in funding mechanism’s, data collection and the development of law enforcement relations, and, generally, provided strong review of public presence and current public relations activities. This presentation coupled with strong participation from a number of non-SACJJ representatives (from state agencies, local jurisdictions, local non-profits and Indian Tribes), underscored the progress made by the SACJJ over the past years and was cited in that section of the training following lunch.

After brief introductions (post lunch), the facilitator described a number of the progress points from the prior plans (beginning in 2006). Among those (but not limited to these) were:

- The successful transfer of the grant to VOA
- Building a strong relationship with law enforcement around the state
- Partial integration of some of the core protections in law enforcement training
- The development and passage of significant legislation
- The inclusion of Tribal representatives in SACJJ activities
- Improved SACJJ training and improved membership representation
- Improved data collection (partially as a result of better relationships with law enforcement)
- Reduced numbers of “violations” of the JJDP

- Improved Disproportionate Minority Contact (DMC) information collection efforts
- Improved SACJJ visibility
- Identification of other Juvenile Justice resources (the JDAI initiative's introduction to Wyoming was specifically singled out here)
- Increased agency collaboration

Following the plan review, and a review of additional data and information, the facilitator walked the participants as a whole through the revisions prepared by the Data Committee for the Data "Theme" of the plan. Following minor adjustments, this section was adopted. Craig Fisgus of Volunteers of America (VOA) then walked the participants through the Public Presence "Theme" of the plan (facilitated by Mr. Begich). Again, following slight adjustments, this section was adopted by the participants. Both of these appear at Appendix A as part of the Strategic Plan.

Once these two areas of the plan were complete, participants were asked to separate into two groups to address the remaining two "Themes" of Promoting Juvenile Justice Resources and Information and Internal and Legislative Goals. Participants were given instructions on how to proceed, asked to review and revise existing goals and objectives, and delete or add goals and objectives as appropriate. Planning continued for the remainder of the day and both groups accomplished this task. The meeting was adjourned at 4 pm and participants participated in a local reception later that evening for local juvenile justice partners and tribes.

### **Training Day 2: Completion of Plan and Youth Recruitment and Retention**

Once reconvened, the participants again broke into their two groups and completed revisions of goals and objectives. Following this, individualized steps were developed for each objective and these were assigned responsible parties and timelines (as well as measures to ensure steps were accomplished). Plans were shared between groups and finalized. By setting dates through this process, the SACJJ ended up prioritizing certain activities. These are listed below:

- Building the Tribal relationship (actions: appointments to Council and meeting at tribal offices later this year)
- Better understanding of role and statutory authority of the SACJJ, such as
  - Authority over Community Boards
  - Authority over juvenile justice initiatives
  - Schedule educating members and integrate into meetings
  - Schedule training of members
  - Report on detention alternatives (JDAI and others) to Governor and Legislature
- Report on County Challenges added to Annual report or as a stand-alone report. Begin with target of 1/3 of counties this year, 2/3 by December 2012, all by December 2013

The finalization of the plan was followed by a lengthy discussion of methods and approaches to improve recruitment and retention of youth on the SACJJ. Youth membership is a chronic problem faced by many SAGs around the country and does effect possible federal funding if youth numbers are not maintained on the SAG. The facilitator walked participants through the publications included in the training packets and solicited ideas from the group to assist with recruitment and retention. These ideas may be found at Appendix C.

With the completion of the Plan, the setting of priorities and the discussion of youth recruitment and retention, the training was completed and the BSACJJ was adjourned by noon.

### **Recommendations**

Reports such as these often provide opportunities to provide general recommendations and observations to the advisory group. A general observation is definitely warranted. This SAG has done a remarkable job of coming from a place where compliance with the federal JJDPa seemed near impossible. Nonetheless, through a series of plans and dogged determination – and despite leadership and other significant changes – the SACJJ has brought this state to a point where full compliance seems possible. This is a significant achievement and cannot be underestimated. Notwithstanding this success, these are the additional observations of the facilitator:

1. The SACJJ needs to keep abreast of its statutory responsibilities. Consequently, it has prioritized a review of Title 14.10.101, its governing authority. **This should occur regularly to ensure that the full power of the SACJJ is exercised.**
2. An issue that is on the horizon for consideration is disposition of the status offenders convicted of smoking (MIP Smoking). Members identified this as an emerging issue. **An update on this issue should be sought at least annually to note the impact on Core Protection violations and general juvenile justice policy.**
3. Another emerging issue was the impact of mental health diagnosis and dual (substance use and mental health) diagnosis on the juvenile delinquent population. **Review of Mental Health holds and Title 25 in general should occur on at least an annual basis to ensure that the SACJJ (consistent with its mission of being a source for juvenile justice) is fully aware of this issue and able to comment on, and potentially affect, it in the public process.**
4. This Strategic Plan revision mentions a number of occasions where items may be incorporated in a “permanent agenda”. **The report and plan should be reviewed and these areas added to the agenda for future meetings of the SACJJ.**
5. As discussed in prior reports and at this retreat, **the SACJJ should seek to have educational presentations before every meeting on juvenile justice initiatives or on the juvenile justice system.**

6. **Efforts to continue to expand Board membership, including recruitment of representatives of non-profit providers and Tribal jurisdictions should continue.**
7. As with all State Advisory Groups, **the SACJJ should review their governing Executive Order/statutes on an annual basis** preferably before a legislative session to allow an opportunity for changes and adjustments.
8. As mentioned in prior reports, it is clear that the SACJJ continues to make progress. Participants observed throughout the meeting that the level of consistency and support from OJJDP and Ms. Rumsey has been significant in their ability to move forward in a clear and directed manner. **It is recommended that this level of consistency and support continue for at least the foreseeable future to ensure that Wyoming once again joins the ranks of Participating states.** A consistent contact and presence with one individual seems to be having a substantial impact on this SAG's activities.
9. As mentioned in prior reports, **members of the SAG should seek to participate in site visits with the compliance monitor.** As part of the compliance monitoring efforts, regular efforts emphasizing how youth are held in Wyoming and the consequences of not meeting the core requirements (in terms of the impact on youth and potential harm to youth as opposed to a sole emphasis on loss of funds) should be considered.
10. **The SACJJ should meet on an Indian Reservation** – consistent with their plan – in an effort to continue to build a strong relationship with Indian Tribes in Wyoming.
11. **Technical Assistance should continue to be sought by the SACJJ to assist in its efforts in meeting compliance.**

# Appendix A

## The Strategic Plan Revised

### WYOMING STATE ADVISORY COUNCIL ON JUVENILE JUSTICE

#### Strategic Plan

##### Vision

The Vision of the SACJJ is a Wyoming where children and families will receive education, care and support to become responsible, successful citizens.

##### Mission

The Mission of the SACJJ is to provide vision, training, and support for a model Juvenile Justice system in Wyoming.

#### Goals and Objectives (Revised 7/15/2011)

##### Theme 1: Public Presence

**Goal #1:** The SACJJ will be the recognized resource in Wyoming for understanding juvenile justice

*Objective A: The SACJJ, in partnership with Volunteers of America (VOA) and DFS, will develop and implement an outreach and public awareness effort about best practices in juvenile justice, including effective use of confinement, appropriate alternatives and needed improvements to the juvenile justice system which will demonstrate Wyoming's commitment to the core values of the JJDP Act and create better outcomes for youth.*

**Step 1:** The SACJJ will form an Outreach Committee and maintain its effectiveness

*Completed (Committee list maintained by SACJJ)*

**Step 2:** SACJJ will identify the key components of an initial message for VOA's communication plan (attached as Appendix E)

**By Who:** SACJJ

**By When:** June 18, 2010

**Measure:** Key components provided to VOA

*Completed*

**Step 3:** VOA/OJJDP, with the SACJJ and DFS will identify and hire a firm to develop the initial communication strategy and future broader messages

**By Who:** VOA/OJJDP, with the SACJJ and DFS

**By When:** Initial meeting by June 18, 2010; Hire by August 31, 2010

**Measure:** Firm Hired

***Completed***

**Step 4:** Outreach Committee will coordinate broader messages relating to Juvenile Justice issues with DFS, VOA, other non-profit entities (Boy Scouts etc...), in addition talking points should be developed for Council members.

**By Who:** Outreach Committee, communications firm

**By When:** By September 15, 2011

**Measure:** Report to SACJJ from firm and Outreach Committee

***Incomplete, date adjusted***

**Step 5:** Annually review progress on communications plan

**By Who:** Outreach Committee, with approval of final by SACJJ

**By When:** One year from initial initiation (September 2011)

**Measure:** Report to SACJJ from firm and Outreach Committee

***Objective B: The SACJJ, a Wyoming organization that is made up of local Wyoming people, will create positive working relationships with local law enforcement, County Attorneys and others such as the education and judicial systems***

**Step 1:** Develop relationship with local law enforcement, County Attorneys and others including community groups, non profits and others working in the field of juvenile justice or related fields.

**By Who:** VOA/SACJJ Outreach Committee members

**By When:** Initial progress to be measured by Dec 31, 2011

**Measure:** Report to SACJJ that progress has been made

**Step 2:** Identify meetings and conferences and secure SACJJ physical presence at them as appropriate – consider sitting as panels to provide information (Calendar – Consider meeting with local Community Service Boards, state Drug Court Conference, Governor’s Children’s Justice Project)

**By Who:** SACJJ Outreach Committee members

**By When:** Initial progress to be measured by Dec 31, 2011

**Measure:** Report to SACJJ that progress has been made

**Step 3:** Contact the Law Enforcement Academy to secure Compliance training (federal core protections training) for all new officers

**By Who:** VOA (they will establish steps including working with groups to determine best approach – include Skip, Jim and Bruce)

note: Consider using Alaska curriculum and video (Tom will provide)

**By When:** Initiate by June 2012, then ongoing training

**Measure:** Training occurs, officers exhibit understanding, reduction in violations

*Compliance Training – understanding the Core Requirements – was discovered to be occurring to some degree within the Law Enforcement Academy – in all basic training. Does not include the federal core requirements.*

**Step 4:** Develop an achievements awards program for those communities using Best Practices. (needs more engagement from Outreach Committee)

**Sub step A:** Identify sites in compliance and recommend for award

**Sub step B:** SACJJ Votes to award and recommends letter from Governor or Legislative Resolution

**Sub Step C:** Award developed, Resolution passed, letter written

*Initiated, first awards given. Integrate in communications plan. Continue and expand*

**Theme 2: Promoting Juvenile Justice Resources and Information Sharing**

**Goal #1: The SACJJ will provide information and make recommendations on the allocation of resources for achieving improved juvenile justice outcomes**

*Objective A: The SACJJ will gather detailed inventories of resources and identify challenges for each county as part of the annual reports to the Legislature and Governor*

**Step 1:** Maintain DFS as the agency collecting information

**By Who:** DFS, Juvenile Services Division

**By When:** Annually by each October

**Measure:** DFS continue to serve as agency

***Initial step completed and now ongoing***

**Step 2:** Identify Counties that do not participate in the CJSB, JDAI and VOA funding

**By Who:** DFS, VOA & SACJJ

**By When:** Annually by each October

**Measure:** Counties identified

***Initial step completed and now ongoing***

**Step 3:** Identify challenges and accomplishments for non-participating counties

**By Who:** SACJJ, DFS, VOA

**By When:** Annually by each October

**Measure:** Report of challenges and accomplishments submitted to SACJJ

**Step 4:** Obtain a comprehensive list of services available in each county (and indicate by whom they are provided)

**By Who:** DFS (provided to the SACJJ Executive Committee)

**By When:** Annually by each October

**Measure:** Completed list

**Step 5:** Publish information in Annual report

**By Who:** Vision Planning and Policy Committee of the SACJJ

**By When:** Annually by each December

**Measure:** Report published

*Objective B: The SACJJ will facilitate linking local jurisdictions with resources such as juvenile justice information and technical assistance to improve juvenile justice outcomes.*

**Step 1:** Based on information derived from Objective A, SACJJ will partner with counties to enhance resources

**By Who:** SACJJ, VOA, DFS

**By When:** Annually by each November 30

**Measure:** Communication occurred with county and tribal stakeholders and reported at each SACJJ meeting (put on agenda permanently)

***Objective C: The SACJJ will monitor applicable (OJJDP and State) juvenile justice grants and identify juvenile justice funding streams***

**Step 1:** The SACJJ will maintain a Grants Committee

**By Who:** SACJJ Chair

**By When:** Annually in January

**Measure:** Grants Committee membership list

***Initial step completed and now ongoing***

**Step 2:** Identify funding streams to follow (including non OJJDP)

**By Who:** SACJJ Grants Committee

**By When:** Annually in October

**Measure:** List of Funding Streams

**Step 3:** The Grants Committee will review and determine allocations for OJJDP funding

**By Who:** Grants Committee

**By When:** Ongoing annually

**Measure:** Awards granted; reported in Annual Report

**Step 4:** Identify methods to simplify grant application process

**By Who:** Grants Committee and SACJJ Specialist advises DFS, VOA, OJJDP

**By When:** July 31, 2012

**Measure:** Simplified grant application process reported to SACJJ

***Objective D: The SACJJ will foster collaborative relationships with both tribes (Eastern Shoshone and Northern Arapaho – these steps would be duplicated for both)***

**Step 1:** Solicit tribal members for the SACJJ membership

**By Who:** SACJJ Chairperson in cooperation with the Tribal Liaisons

**By When:** August 2011

**Measure:** Board members appointed

**Step 2:** Build trust and encourage collaboration on Juvenile Justice issues

**By Who:** SACJJ designee(s) – VOA/DMC Committee – and Tribal designee(s)

**By When:** August 2011 and ongoing

**Measure:** Tribal participation reported in SACJJ meetings

**Step 3:** Initiate contact with tribes, schedule visit, schedule SACJJ meeting in Ft. Washakie (location of Joint Business Council)

**By Who:** SACJJ Executive Committee, DMC Committee  
**By When:** By January 2012  
**Measure:** Contact made, visit scheduled

**Step 4:** Conduct visit to identify needs and interests of the tribes  
(Northern Arapahoe and Eastern Shoshone)  
**By Who:** SACJJ, DMC Committee  
**By When:** December 2012  
**Measure:** Presentation to SACJJ meeting; Agenda

**Goal #2: The SACJJ will develop recommendations for the state's Juvenile Justice initiatives (As required by law; see Statute 14.10.101, partial text below)**

***Objective A: Stay informed of the activities of the Juvenile Detention Alternatives Initiative (JDAI) sites***

- Step 1:** Review SACJJ statutory obligations  
**By Who:** Executive Committee of the SACJJ  
**By When:** By September 2011 Executive Board meeting and ongoing  
**Measure:** Review completed, reflected in meeting minutes
- Step 2:** SACJJ communicates recommendations to the Governor  
**By Who:** Executive Committee  
**By When:** December 2011 and ongoing  
**Measure:** Report completed and delivered to Governor
- Step 3:** Develop a formal process for JDAI Sites reporting to the SACJJ  
**By Who:** Executive Committee with DFS  
**By When:** February 2012 and ongoing review  
**Measure:** Agenda item and formal written report

***Objective B: Stay informed on activities of the Community Juvenile Services Boards***

- Step 1:** Review SACJJ statutory obligations  
**By Who:** Executive Committee of the SACJJ  
**By When:** By September 2011 Executive Board meeting and ongoing  
**Measure:** Review completed, reflected in meeting minutes
- Step 2:** SACJJ communicates recommendations to the Governor  
**By Who:** Executive Committee  
**By When:** December 2011 and ongoing  
**Measure:** Report completed and delivered to Governor
- Step 3:** Develop a formal process for Community Justice Boards reporting to the SACJJ

**By Who:** Executive Committee with DFS  
**By When:** February 2012 and ongoing review  
**Measure:** Agenda item and formal written report

*Relevant text of 14.10.101:*

*(f) The advisory council shall:*

*(v) Review the progress and accomplishments of state and local juvenile justice, delinquency prevention and juvenile services projects;*

*(vii) Develop recommendations concerning establishments of priorities and needed improvements with respect to juvenile justice, delinquency prevention and juvenile services and report its recommendations to the governor and legislature annually, on or before December 31*

**Theme 3: Internal and Legislative Goals**

**Goal #1: The SAG will have an active membership drawn from each judicial district in Wyoming and recruit youth and tribal members**

***Objective A: Membership on the SACJJ will be expanded to meet established standards to include youth and tribal members***

- Step 1:** Meet with state legal representatives to determine standards  
**By Who:** SACJJ Chair, J. Hartman/Laurie Lamm, Craig Figsum  
**By When:** June 30, 2012  
**Measure:** Certify that the SACJJ meets both federal and state legal membership requirements

***Objective B: Members will be regularly trained in their roles and responsibilities as members of the SACJJ (State and federal)***

- Step 1:** Arrange annual schedule for training  
**By Who:** Executive Committee/Lauri Lamm  
**By When:** January 2012  
**Measure:** Scheduled each Fall

***Initially completed and ongoing***

- Step 2:** Implement the training  
**By Who:** Federal trainers; SACJJ members  
**By When:** October 2012  
**Measure:** Sign-in and evaluation from completed training

**Goal #2: SACJJ will discuss and promote statutes, policies and practices, and initiatives consistent with best evidence and practices for Juvenile Justice during quarterly meetings.**

***Objective A: Review and adopt mission statement (completed in 2006)***

- Step 1:** Revisit every two years  
**By Who:** SACJJ  
**By When:** Biennially  
**Measure:** Mission revisited and adjusted if necessary

***Completed (review every two years)***

***Objective B: SACJJ will be aware of critical Juvenile Justice issues important to Wyoming***

- Step 1:** Identify initiatives and issues to bring before SACJJ  
**By Who:** Executive Committee  
**By When:** August 2011 and ongoing; Executive Committee meeting previous to each SACJJ meeting  
**Measure:** Agenda and meeting minutes

- Step 2:** Review relevant Juvenile Justice issues at every SACJJ meeting

**By Who:** Executive Committee; SACJJ  
**By When:** August 2011 and ongoing; Executive Committee meeting previous to each SACJJ meeting  
**Measure:** Agenda and meeting minutes

**Step 3:** Provide educational presentations on initiatives and issues at quarterly SACJJ meetings

**By Who:** Executive Committee; SACJJ  
**By When:** August 2011 and ongoing; Executive Committee prepares at their meeting previous to each SACJJ meeting; presentations at each SACJJ meeting  
**Measure:** Agenda and meeting minutes

**Objective C:** *SACJJ will assist with informing and educating the Legislative and Executive branches on juvenile justice issues.*

**Step 1:** Maintain a Legislative Committee

**By Who:** Chair  
**By When:** June 2012  
**Measure:** Committee formed, committee reports

*Completed*

**Step 2:** Legislative committee will present any proposed legislation for comment by SACJJ.

**By Who:** Legislative Chair  
**By When:** annually at SACJJ meeting before legislature convenes  
**Measure:** Legislative Committee report

**Step 3:** SACJJ provide recommendations to the Legislature and Governor on ongoing initiatives and legislation as a part of their annual report

**By Who:** Executive Committee; SACJJ Legislative Committee  
**By When:** August 2011 and ongoing; Executive Committee meeting previous to each SACJJ meeting  
**Measure:** Agenda and meeting minutes

**Objective D:** *Annually identify key strategies to encourage and support the use of best practices in alternatives to detention.*

**Step 1:** Review existing state data in juvenile justice issues/initiatives

**By Who:** SACJJ  
**By When:** Each meeting  
**Measure:** Reflected in minutes

**Step 2:** Determine appropriate action based on data

**By Who:** SACJJ  
**By When:** Every meeting  
**Measure:** Meeting minutes reflecting discussion/strategy choices

**Step 3:** Review state and federal trends in best practices for alternatives to detention (JDAI) *and relate these to actions suggested in Step 2*

**By Who:** SACJJ

**By When:** Each meeting

**Measure:** Meeting minutes reflecting discussion/strategy choices

**Step 4:** Assign to existing committees or new committee to develop time line and action steps for identified issues

**By Who:** SACJJ

**By When:** 2<sup>nd</sup> quarterly meeting

**Measure:** Report from committees

**Theme 4: Data**

**Goal #1: Wyoming will have comprehensive, meaningful data collection, analysis and application to achieve the mission of the SACJJ**

***Objective A: Promoting a data system that addresses the current data needs within the state***

**Step 1:** DMC Committee collaborates with Data Collection Committee

**By Who:** Establish through Chair, VOA and SACJJ

**By When:** April 2009 and ongoing

**Measure:** Committee collaboration established and reported to SACJJ

***Completed and ongoing***

**Step 2:** Conduct an annual assessment of the current data collection needs.

**By Who:** VOA, Data Collection and DMC subcommittees

**By When:** By August 2009 and ongoing

**Measure:** List of needs derived from Compliance reports from OJJDP and reports from compliance monitor, report to SACJJ

***Completed and ongoing***

**Step 3:** Review current existing data

**By Who:** VOA, Data Collection and DMC subcommittees - need to identify sources of data such as JDAI and WHIN (Wyoming Health Information Network) data to accomplish this

**By When:** By August 2009 and ongoing

**Measure:** Existing data reviewed for usefulness and content

***Completed and ongoing***

**Step 4:** Determine the barriers to collecting juvenile justice data in the State of Wyoming

**By Who:** VOA, Data Collection and DMC subcommittees

**By When:** By August 2009 and ongoing

**Measure:** Present plan to address barriers to SACJJ and work with counties to remove barriers to collect juvenile justice data.

***Objective B: Apply data to improve the functioning and accomplishments of the SACJJ***

**Step 1:** Analyze available data and use as a resource regarding where needs may be for compliance and other areas identified as important by the SAG (need still to develop data systems at front end and for DMC)

**By Who:** VOA, DMC and Data Collection Subcommittees

**By When:** Initiate when data is acquired, analysis should take an additional three months from completion of Objective A

**Measure:** Data analyzed, report to SACJJ

***Completed and ongoing***

**Step 2:** Utilize data to make data driven decisions regarding where to prioritize funding (program, Technical Assistance, geographically, etc... Could suggest presentations from Community Service Boards or other entities to help inform decisions)

**By Who:** VOA, Grants Committee, SACJJ

**By When:** Beginning with 2007 grant cycle and ongoing

**Measure:** Evidence that decisions are driven by data, preface to RFPs, reports

*Completed and ongoing*

**Step 3:** Complete on-going monitoring to ensure activities reflect areas underscored by data and that data is still valid.

**By Who:** VOA and Data Collection Subcommittee

**By When:** beginning at end of fiscal year for 2007 and ongoing

**Measure:** Should show changes in data over time, reflecting attention to data “hot spots” such as fewer compliance violations, reports to SACJJ, Compliance reports

*Completed and ongoing*

*Objective C: Make data available to juvenile justice system partners*

*Steps could include determining partner needs, developing web based aggregate data, providing an annual report with key data and explanations, providing information at regular SACJJ meetings (See Theme 2, Goal #1, Objective B, Step 2). As part of this, serve as a resource for other SACJJ committees.*

*Objective D: Compliance Data for prior years will be submitted on an annual basis*

**By Who:** VOA following SACJJ review

**By When:** Data should be submitted to SACJJ a week before the strategic planning meeting if held after June 30<sup>th</sup>.

**Measure:** Reports submitted

*Objective E: Develop process for collecting data from all jurisdictions (perhaps working with sheriffs, or County Attorneys, or other modes such as changing language).*

**By Who:** VOA and Data Committee

**By When:** Measure progress annually

**Measure:** Reports submitted

## Appendix B

### Agenda

# Office of Juvenile Justice and Delinquency Prevention (OJJDP)

## State Advisory Group (SAG)/Strategic Planning Lander, Wyoming

### AGENDA

July 14-15, 2011

*Tom Begich, OJJDP SAG Training Grant*

#### Thursday

- 9:30 a.m. - 12:00 p.m. SAG Meeting
- 12:00 p.m. – 1:00 p.m. Lunch on your own.
- 1: 00 p.m. – 1:20 p.m. Welcome, Introductions, Overview of the Day
- 1:20 p.m. – 1:45 p.m. Overview of Past Accomplishments
- 1:45 p.m. – 2:15 p.m. Overview of Existing Data
- 2:15 p.m. – 2:30 p.m. Break
- 2:30 p.m. – 3:15 p.m. Review of Existing Plan: Data Committee  
Revision and Public Presence Section (VOA)
- 3:15 p.m. – 5:00 p.m. Revise Goals and Objective for Current Plan

**5:00 p.m. – 7:00 p.m. Community Participation Reception**

**Friday**

**8:00 a.m. – 8:30 a.m. Review of Prior Day's Work**

**8:30 a.m. – 9:30 a.m. Revise Steps**

**9:30 a.m. -10:00 a.m. Prioritize One Goal From Each Area**

**10:00 a.m. – 11:00 a.m. Youth Participation Presentation**

**12:00 p.m. Adjourn**

**Thank you and have safe travels home!**

## Appendix C

### Ideas of Youth Recruitment and Retention (additional materials were provided in packets)

- Ideas for Youth Recruitment and Retention
- Develop Wyoming Youth Handbook
- Better use of social media
- Develop stipends or some other method for reducing costs (suggested “scholarships” from private entities as one option as state prohibits paying for service)
- Explore regionalization concepts that might work to broaden attendance
- Partner/mentor with existing Board members for youth to carpool to meetings
- Recruit from Tribal Youth Council
- Work with ideas from youth to widen the scope of eligibility for youth who serve on Council
- Get the word out that you are looking for new youth members (serve methods like the Judges’ list serve, etc...)
- Recruit from Alternative Schools
- Have youth present action items: Conduct conference call some time before the meeting to develop topic.
- Ask for recommendations from University instructors of youth who are interested in Justice
- Develop a Council “mentor” for youth to help guide them and demystify Council activities and language
- Identify something tangible to give youth to encourage participation (ask youth what might be effective for this)
- Hold Council meeting at a school
- Look for youth that the system did not work well for (ask Judges perhaps)
- Develop a youth internship (perhaps two-week)
- Look to local youth programs for recruitment
- Hold a reception for youth that is enjoyable
- Recruit youth from established non profits and grantees
- Develop regional youth (this appears prohibited – trainer suggests developing “auxiliary” youth and/or allow recommended appointments to participate while awaiting appointment)
- Look at meeting schedules some evenings or weekends to meet youth schedule needs
- Advertise for youth [might also then consider an interview process]
- Get youth to recruit youth
- Look at student councils

- Try video conferencing for meetings

## Appendix D

### Attendees

#### *Members*

Beth Evans (SAG Chair)      Kris Smith  
Judge Bruce Waters  
Lynn Davis  
Judge Gary Hartman (ret.)  
Renee Kemper  
Donna Sheen  
Lori Fertig  
Gary Gilmore  
Skip Hornecker,  
Dorina Kemper  
Anne LaPlante  
Jim Pond  
Les Pozsgi

#### *Staff and Guests*

Tom Begich (Trainer)  
Lauri Lamm  
Craig Fisgus  
Chuck Kratz  
Clarence Thomas  
Sonny Goggles  
Edward Wadda  
Scott Ratliff  
Brian Vairn  
Jen Neeley  
Tom Cona

## Appendix E

### Key Components of Communication Strategy (from Notes)

Communication strategy could include developing and implementing a survey that both informs on the Act and measures support for participation in the Act; continued recognition of successes (not in terms of violations, but in terms of system improvement); see also supplemental information provided in the 2007 plan's old Objective B:

The SACJJ will improve its visibility in each geographic community in Wyoming through presentations to local groups in communities (could include events or groups like: a) School Improvement Conference; b) School Boards Association; c) Superintendents' Association and Principals; d) Sheriffs and Chiefs of Police; e) Probation and Parole; f) Prosecutors; g) Judges; h) WCCA; i) Wyoming Association of Municipalities; j) Children and Family Alliance; k) Sexual Assault and Domestic Violence networks; l) Abuse and Neglect community; etc...)Wyoming Press Association, Wyoming Youth Services Association; etc...). Identify and include other additional opportunities for local media efforts as they present themselves (i.e. movies, TV, radio – Bob Price KTWO – Newspapers

And old Objective C:

Identify meetings and conferences and secure SACJJ physical presence at them as appropriate – consider sitting as panels to provide information (Calendar)

See also Objective B, Steps 4 and 5 below:

Continue incentive awards program for those communities in compliance with JDPA;

Determine feasibility of a conference idea